

Diocesan Council Minutes

October 25, 2023

6:00 pm on Zoom

Present: The Rt. Rev. W. Nicholas Knisely, Rev. Ed Beaudreau, Alison Huff, Cheryl Abney, Rev. Beth Sherman, Rev. Jack Lynch, Margaret Clifton, Vicki Escalera, Robert Fye, Olive Swinski, Rev. Ricky Brightman, Rev. Tanya Watt

Absent: Jim Segovis, Rev. Peter Tierney, Phyllis Spaziano

Staff: Kristin Knudson, Ed Biddle, The Rev. Canon Dena Cleaver-Bartholomew

Opening Devotion – The Bishop offered a prayer for the Rt. Rev. David Joslin

Approval of Agenda –

Consent Agenda – Approved

- Review Diocesan Council September minutes.
- DRF Grants:
 - Holy Spirit, Charlestown. \$4,100 first phase of funding for tree removal and chimney repair.
 - Holy Trinity, Tiverton. \$20,000 for furnace replacement and oil tank removal.
- CDC Grant:
 - St Luke's, Pawtucket. \$9,500 for a new dishwasher and new chairs.
- Resolution for Vanguard Authorization: Be it resolved that Victoria Escalera, Diocesan Treasurer, Edward Biddle, Chief Financial Officer, and Joan DeCelles, Finance Director, are duly authorized to sign on behalf of the Diocese of Rhode Island and Diocesan Investment Trust (DIT) to establish and maintain accounts to support operations of the DIT.

Bishop's Time

Appointments:

Committee on Canons-appointed for a 3-year term

The Rev. Hartwell Hylton

Ms. Carolyn Swiggart

Committee on Elections

Phyllis Spaziano

Election:

Commission on Finance-elected for a 3-year term

Ms. Elaine Burress

Bob Fye moved to affirm the appointments and election, seconded by **Approved**, with the bishop abstaining.

Approval of the Audit report as presented, moved by Vicki, seconded by Tanya. **Approved.**

Adjourned: 6:08 pm

Attachments:

- Minutes, September Diocesan Council Meeting
- St Luke's Grant Request
- Holy Spirit Grant Request
- Holy Trinity Grant Request
- Canon's Report
- CFO Report
- Treasurer's Report
- CoF Minutes
- Financial Report
- 2022 Audit; will be presented at November meeting

Canon's Report to Council October 2023

1. Transitions- The Transition Ministry Conference (TMC), a network of 30 dioceses in The Episcopal Church, met in September.
 - Christ Church, Westerly- Fr. Anthony Dinoto serving as Interim. I will lead the first transition workshop for them January 7, 2024.
 - St. Mark's, Warwick – The Rev. John Alexander will begin serving as Interim beginning November 1. I will be leading a transition workshop in January 2024.
 - St. James, Woonsocket is in conversation with the ELCA congregation with whom it has been in relationship for a possible co-location. I will attend the next co-location meeting for the leadership on November 2.
 - An additional six priests are in some phase of discernment and at least one is planning to retire.

2. Center for Reconciliation – The CFR Advisory Board met October 19 and outlined next steps for their work together and in the Diocese. Members include Phyllis Spaziano, Ivy Swinski, James DeWolf Perry, Patrick Campbell, Karen Knisely, and Dwayne Keys.

Two dates have been set at St. Paul's, Wickford in November for clergy antiracism training: Thursday, November 2, and Saturday, November 4, to accommodate clergy with differing schedules. We will use the same Becoming Beloved Community curriculum that Council completed.

Reminder- the General Convention resolution of 2000, which reaffirmed in 2012, says: "*Resolved*, That beginning on September 1, 2000 the lay and ordained leadership of the Episcopal Church, including all ordained persons, professional staff, and those elected or appointed to positions of leadership on committees, commissions, agencies, and boards be required to take anti-racism training and receive certification of such training...."

3. Congregational Development Commission- The CDC has scheduled a two part webinar on *Vital Christian Community: 12 Characteristics of Healthy Congregations* with authors Alissa Newton and Phil Brochard for January 11 & 18, 2024, and Project Resource of the College for Bishops for a five part stewardship workshop on Tuesdays in Lent beginning February 20, 2024.

The CDC has over \$40,000 available in grant money (minus \$9,500 if the grant to St. Luke's, Pawtucket is approved by Council) and is actively seeking grant applications. Please share this information. CDC grants are available with an easy fillable application form found on the website <https://episcopalri.wufoo.com/forms/z13vscqg1fbjbvd/> Deacon Mary Ann Mello, Chair Patrick Greene, and shepherds are willing to assist churches who have questions.

The Trainers for the College for Congregational Development (CCD) across The Episcopal Church met online October 16 to review the feedback on the revised curriculum offered this summer. A

Trinity, Wall Street grant has provided funding for ongoing improvements and experimenting with alternative formats for the College to make it more accessible for participants.

4. Commission on Ministry- The COM met September 30 and recommended Ron Bailey and Tom May for Postulancy as deacons. The Bishop approved these recommendations. With Tom Hobin, who began in April, the Diocese now has three deacons in training participating in the Province One Deacons School. All three will also begin internships in local congregations.

Virginia Buckles was ordained at St. George's Chapel on Saturday, August 5. She is slated to be ordained to the priesthood February 22, 2024.

Drake Douglas met with the COM on September 30 and was recommended for Candidacy. The Standing Committee approved him as a Candidate October 17. He continues his studies at Yale Divinity School and in an internship at St. Peter's by the Sea, Narragansett. Drake is scheduled to be ordained as a transitional deacon December 7, 2023 and to take the General Ordination Exams (GOEs) in January 2024.

There are several Aspirants who are in discernment with congregations and either are or will be working with Discernment Teams in the near future.

5. Finance, Compensation and Benefits- The Compensation and Benefits Committee recommendations for clergy compensation, health and dental insurance for 2024 were approved by Council. I am working with Church Medical Trust to create a Frequently Asked Questions (FAQ) information page for the diocesan website.

6. Legal concerns- I serve as staff liaison for the Diocesan Committee on Canons and will present a Resolution for Convention. I presented the Resolution and responded to questions at the Resolutions Session on October 3. I also work with the Vice Chancellor for Human Resources to address HR concerns as needed.

7. Diocesan Staff- We meet regularly and have a quarterly meeting to address planning and shared calendar information. As Chief of Staff, I work with staff members to update position descriptions for everyone on the Bishop's staff and conduct performance evaluations.

8. Pastoral Care- The Bishop, Deacon Mary Ann Mello, and I respond to pastoral care needs and requests.

9. Title IV- Case Manager for Title IV concerns, working with the Reference Panel and Province One colleagues. If you have questions about the process, please refer to the Episcopal Church Title IV website <https://www.titleiv.org/> or ask me.

10. Safe Church- The Rev. Craig Swan and The Rev. Mary Ann Mello offer Safe Church training for lay leaders in the Diocese. They are implementing a newly revised curriculum and seeking additional trainers.

11. Clergy and congregational concerns- Offering workshops, webinars, and resources in response to the expressed needs of clergy and congregations. Responding to the needs and concerns of clergy and congregations.

13. Province One- The Province One Title IV community met in person in September. The Province One Canons gather in person twice a year. Our next meeting is December 10-13. The Province One Transition Members have formed a group and meet as needed.

14. Episcopal Church- I am a Deputy to General Convention 2024. The Deputation met on October 10 and elected the Rev. Patrick Greene as Chair.

15. Rhode Island- The Bishop and Providence clergy met with Mayor Smiley and staff to discuss the Providence Comprehensive Plan on October 3. The Bishop, Kristin Knudson, and I attended the Vigil for Israel at the Dwares Jewish Community Center on October 9 to show support for the Jewish community following the attack on Israel.

16. Events- I attended the Episcopal Church Women luncheon to honor women in ministry and the 49th anniversary of the ordination of women in the Episcopal Church at St. Mary's, Portsmouth on October 5. Diocesan Convention is October 27 and 28. There will be clergy anti-racism training November 2 and 4. The Bishop will be hosting a spiritual retreat day for clergy on November 16.

The Rev. The Canon Dr. Dena Cleaver-Bartholomew+

Finance and Property Operations (CFO Report)

October 2023

1. Budget 2024

The Budget was approved by the Commission on Finance at the September 14 meeting. Two Diocesan-wide information sessions were held this year, one in-person (September 19) and one by Zoom (September 21). Before COVID we held two in-person sessions, one in the northern part of RI and one in southern RI. The in-person session this year was held at the Diocese and was not well-attended. The Zoom session was recorded, and the recording is available on the Diocesan website. The 2024 Budget was accepted by Diocesan Council at its meeting on September 27. Comments on the new format have been generally favorable. A recorded video will be presented for Diocesan Convention October 28.

2. Succession Planning

A draft position description that would fulfill the requirements for succession for Joan DeCelles was shared with Commission on Finance at the September 14 meeting. It assumes an approximate 1.5 full time equivalent (FTE) employee allocation to Finance, and the availability of Joan to consult on a continuing basis after her retirement. A new part-time bookkeeper, Barbara Stevenson, begins October 10. It is our hope that she can grow into the job quickly working closely with Joan in the Finance Office.

3. Treasurer Training

Eighth Treasurers Roundtable held via Zoom on September 25. The meeting focused on narrative budget preparation for congregations, and best practices were shared by some parishes who have adopted the practice (such as using as part of stewardship campaign materials). Next meeting is scheduled for October 30.

CFO to continue to work with Treasurer to develop training since this is a “pinch point” for many congregations.

4. Diocesan Council Sub-Committee on Business Model/Methods

At Diocesan Council Work Day June 11, 2022, Council created several “Adaptive Challenge Working Groups” including one to address broad questions of business model, resources, and how the Diocese can address new trends in/serve new needs of congregations. The Sub-

Committee on Business Model/Methods has met five times, and last met June 29. Important topics that are being discussed include standardization of financial record-keeping (general ledger format and software selection), addition of a centralized payroll service similar to what has been developed in the Maine and Western Massachusetts Dioceses, staffing requirements responsive to accounting skills and requirements, and thorough reviews of what financial functions can and cannot be reasonably performed remotely for churches and Diocese central office. Streamlining Diocese central office and making more functions remote compatible is a high priority.

5. Thrivent Line of Credit

Maintenance of a certificate of deposit at Thrivent for \$150,000 allows us to avoid a fee for lack of utilization (in lieu of interest) of \$5,000 annually for the \$1.5 million line of credit. On September 25 a 8-month CD at a promotional rate of 4.5% was purchased. This matures at the end of May 2024.

6. Investments of Excess Liquidity

As approved by the CoF in the March meeting, the CFO is authorized to invest excess liquidity in a variety of safe short-term instruments including bank overnight sweep, certificates of deposit (CDs), or US Treasury Securities (Treasuries) in consultation with the treasurer. \$350,000 has been invested in short-term Treasuries so far, and this amount was invested in a 90 day T-Bill yielding approximately 5% and maturing at the end of October.

7. Endowment Attorney Review

Elizabeth Manchester prepared our Cy Pres petition to the Rhode Island Attorney General for expansion of use of Widows, Orphans and Clergy (WOC) restricted assets. We have received the Attorney General's response, ending in "Based upon the allegations of the Petition, the Attorney General is satisfied that the public interest would not be adversely affected by the granting the Petition as currently written". The last step is a hearing before Providence Superior Court scheduled for October 12th at 9:30 a.m. This hearing is expected to be routine.

8. Diocesan Property Working Group

Participants in the Diocesan Property working group (originally Diocesan Block Working Group) have agreed to continue to act as sounding board for property issues and are considering adding new members.

Portfolio of property requires differentiated strategy. Efforts will be on identifying highest ministry-aligned use, cost recovery, and generating and allocating limited capital. Land use alterations under consideration such as curb cut on Church Avenue and off-street parking behind Benefit Street houses.

This group last met June 29 and hosted RER (our solar project developer) who presented the ECC solar project.

Benefit Street Properties

#	AKA	Sq. Feet.	Use	Occupancy	Mission
62	Amos Allen House	2,763	Office	Vacant	Pending
66	Clarke- Slater House	Incl in HH	Office	BD and WB	Hallworth House use
74	14 Star Street (moved)	3,060	3 apts	1/3	Edwards
78	Thomas Burgess	3,522	3 apts	1/3	Edwards
80	Peleg Brown	2,991	5 apts	3/5	Edwards
84	Josiah Crooker	4,410	4 apts*	2/4	Edwards
88	Sara Helen Whitman Residence	3,861	5 apts	3/5	Edwards

*one additional apartment finished, but no longer in use.

Sites requiring specific attention are listed on the following pages:

Amos Allen House (62 Benefit Street)

Property sustained significant interior damage due to heating pipe (baseboard water) freeze. First release of insurance funds of \$97,267.32 received with balance as a reimbursement to cost of construction. Project in planning and development phase, 1974 Zoning Agreement indicates return to R1 (single family residential) use.

Church of the Beloved and Rectory, 158 Broad Street, Pascoag

This property was the subject of legal action dismissed by the RI Supreme Court. The cloud on the title has been cleared, and a lease or sale is now possible. Ed and Lance Roberts visited in February. A one year lease for the Rectory (“the Vicarage”) was signed in May with a local resident who has some maintenance credentials, useful since the property has been vacant for some time.

ECC

Permitting Solar Energy Project has been completed by RIDEM, but local authorities (Gloucester) still to go. There is capacity available to bring on additional end users to meet size of credit production pool. Contractually, this is an obligation of RER (our development partner).

Hallworth House (66 Benefit Street)

Westbay Community Action and the State of RI Dept of Health operating Medical Respite pilot program with areas reserved for Quarantine and Isolation (Q&I). Six month agreement expires 12/31/23. A night watchperson service has been introduced for the Diocesan Block with the cost split 50/50 with Westbay (our share \$5,000 per month). Westbay recently replaced its security service contractor and overall security has improved. We will be carefully monitoring expenses to insure that adequate recoveries can be achieved.

May House and May Cottage

Roof repairs, siding and paint were completed this summer at the cost of \$44,102.68 charged to DIT 609 Hope Brown Russell Fund (Surplus).

St Georges (San Jorge) Central Falls

Facilities tour completed August 24 including Jack Lynch, Bob Bergstrand, Scott Avedisian, the CFO, and Frank Silva (industrial hygienist consultant to the Diocese). Community reuses under consideration. Visits with State of Rhode Island and CF Mayor scheduled.

St John's Cathedral Church Providence

Synod Hall requires HVAC upgrade to allow heating season usage. Doors into the lower level would improve thermo-dynamics. We are waiting for estimates.

Markus Berger renewed lease for the Thomas Upjohn-designed addition (the Library). His RISD-associated group assembles artwork from discarded objects. There is leakage associated with a lack of flashing around the chimney in the occupied area and this has damaged interior plaster. A new lining in the chimney is also required. We are waiting for an estimate.

St Mary's Episcopal Church and Rectory, 81 Warren Avenue, East Providence

Bread of Life (Pastors Rudy and Latoya Moseley) have leased the church and rectory with long-term interest in acquiring both for their congregation. Parking area on opposite side of Warren Avenue has been approved with funding from the State – now in the RFP process. Since St Mary's was deemed a Specialized Mission of the Diocese, the Bishop can designate authority to spend assets, and the DIT account of St Mary's has sufficient assets to cover the wind-down of parish finances and the work that was required to obtain a new tenant.

Diocesan Treasurer's Report for October 2023 Commission on Finance meeting

September 2023 financial snapshot & analysis: Total revenues continue to exceed total expenses year-to-date. Although August's operating funds showed a small deficit, it's back to a small surplus again at the end of September due to the receipt of quarterly DIT distributions during the month.

	<u>3rd QTR YTD</u>	<u>2nd QTR YTD</u>	<u>1st QTR YTD</u>
<u>Operating revenues</u>	<u>\$3,173,935</u>	<u>\$2,179,905</u>	<u>\$1,094,203</u>
<u>Operating expenses</u>	<u>2,993,162</u>	<u>1,862,849</u>	<u>951,681</u>
<u>Operating surplus/(deficit)</u>	<u>180,773</u>	<u>317,055</u>	<u>142,522</u>
<u>Non-operating revenues</u>	<u>526,153</u>	<u>418,956</u>	<u>210,784</u>
<u>Non-operating expenses</u>	<u>109,241</u>	<u>84,815</u>	<u>48,252</u>
<u>Non-operating surplus</u>	<u>416,912</u>	<u>334,141</u>	<u>162,532</u>
<u>Combined surplus/(deficit)</u>	<u>597,685</u>	<u>651,196</u>	<u>305,054</u>
<u>Total assets</u>	<u>\$45,959,306</u>	<u>\$46,013,251</u>	<u>\$52,189,710</u>

Audit of 2022 Financial Statements: Campana, Sarza & Tatewosian LLP have issued a "clean" opinion on the Diocese's financial statements for the year ended December 31, 2022. The audited financial statements with the auditors' report is attached. The Committee on Audit and Risk Management – Mary Ann Canavan (Chair), Stan Schofield, and Gregory DeGroot – met on October 2nd to review (and, as it turned out, improve upon) a final draft of the statements. The Committee also heard the auditors' recommendations for greater segregation of duties over transaction handling and recording, and met in executive session with the auditor. The CFO and Treasurer will provide written responses to the auditors' recommendations and share the final document with the COF and Diocesan Council later this year. Of important note, the auditors did not consider the internal control issues commented upon to be material weaknesses or significant deficiencies.

MOTION: That Campana, Sarza & Tatewosian LLP's audit report on the financial statements of the Diocese for the year ended December 31, 2022, be accepted.

To-do list (☑ = finished; *italics* = progress since last report)

- Work with CFO on staffing plan, job descriptions, and position search in preparation for Director of Finance's retirement in 2024.
- *Continue monthly Treasurers' Roundtable meetings with Ed Biddle. (See CFO's report.)*
- Compile survey responses from church treasurers re: accounting systems, payroll services, etc.
- ☑ Finalize petition to State court regarding expanded uses of restricted funds given to support clergy widows, orphans, and infirm clergy. *Court hearing on the petition is scheduled for October 12. RI's attorney general has written to the court that he does not object to the petition.*
- Schedule another meeting of the Committee on Audit and Risk Management to review insurance coverage and other risk management issues, including the review of management's written responses to the auditor's management letter comments.
- Take action on management letter responses (from the 2021 *and* 2022 audits).
- Develop / issue model chart of accounts – higher priority based on request at Sept.'s Treasurers' Roundtable.
- Develop a Classified Net Assets Worksheet – higher priority based on new information regarding Council-designated funds. NEW: In coordination with CFO, develop related motions for Council action.
- Issue calendar/check list of church treasurers' responsibilities.
- Revise Fiduciary Responsibility Checklist (provided to churches circa 2016).

Respectfully submitted,
Vicki Escalera

October 9, 2023

The Diocese of Rhode Island
 Balance Sheet
 September 2023

Accounts

Assets

Current Assets		
Cash	1,886,134	
Receivables	79,339	
Receivables Edwards Homes	157	
Revolving Loans	418,027	
Total Current Assets		2,383,657
Fixed Assets		
Land & Building	13,797,467	
Less Accumulated Depreciation	(4,125,843)	
Equipment	263,643	
Less Accumulated Depreciation	(219,702)	
Total Fixed Assets		9,715,565
Other Assets		
Investments (DIT)	33,860,083	
Total Other Assets		33,860,083
Total Assets		45,959,306

Liabilities, Fund Principal, & Restricted Funds

Liabilities		
Reserves		18,939
Reserves Edwards Homes		3,468
Total Liabilities		22,407
Fund Principal		
Fund Balance	2,198,547	
Investment Fund Balance	34,321,906	
Property & Equip Fund Balance	9,416,446	
Total Fund Principal		45,936,899
Total Liabilities, Fund Principal, & Restricted Funds		45,959,306

The Diocese of Rhode Island
 Revenues & Expenses One Page
 September 2023

Accounts	MTD Actual	YTD Actual	YTD Budget	Annual Budget 2023
Revenues				
1. CONGREGATIONAL DEVELOPMENT	\$95,012.70	\$256,433.24	\$233,220.78	\$344,760.00
2. YOUTH & FAMILY MINISTRY	\$27,967.87	\$341,660.03	\$396,690.49	\$626,256.00
3. OUTREACH & ADVOCACY	\$62,363.01	\$307,978.48	\$347,104.00	\$500,692.00
4. OFFICE OF THE BISHOP	\$22,080.16	\$66,923.23	\$67,599.69	\$92,333.00
6. GOVERNANCE	\$192,679.74	\$1,457,770.02	\$1,462,601.67	\$1,960,716.00
7. OTHER	\$92,641.89	\$743,170.10	\$176,867.57	\$263,222.00
Total Revenues	<u>\$492,745.37</u>	<u>\$3,173,935.10</u>	<u>\$2,684,084.20</u>	<u>\$3,787,979.00</u>
Expenses				
1. CONGREGATIONAL DEVELOPMENT	\$80,441.67	\$345,294.59	\$200,243.13	\$489,074.00
2. YOUTH & FAMILY MINISTRY	\$24,455.10	\$700,700.50	\$716,066.39	\$891,548.00
3. OUTREACH & ADVOCACY	\$6,863.11	\$128,586.75	\$139,603.49	\$512,980.00
4. OFFICE OF THE BISHOP	\$49,089.39	\$468,477.01	\$397,901.01	\$467,695.00
5. ADMINISTRATION & FINANCE	\$58,208.48	\$602,045.31	\$519,811.62	\$840,258.00
6. GOVERNANCE	\$24,700.08	\$230,081.49	\$229,613.22	\$311,451.00
7. OTHER	\$61,274.27	\$517,976.35	\$331,254.74	\$560,333.00
Total Expenses	<u>\$305,032.10</u>	<u>\$2,993,162.00</u>	<u>\$2,534,493.60</u>	<u>\$4,073,339.00</u>
Net Operating Total	\$187,713.27	\$180,773.10	\$149,590.60	(\$285,360.00)
Non-Operating Revenue				
CONGREGATIONAL DEVELOPMENT	\$4,598.89	\$13,779.30	\$10,821.00	\$14,428.00
YOUTH & FAMILY MINISTRY	\$2,962.35	\$225,999.37	\$16,668.00	\$22,224.00
OFFICE OF THE BISHOP	\$181.62	\$11,259.32	\$111.00	\$148.00
BISHOP'S RESTRICTED FUNDS	\$38,085.10	\$126,845.80	\$121,763.93	\$194,617.00
DIOCESAN OPERATIONS	\$6,370.30	\$18,916.60	\$15,993.75	\$21,325.00
CUSTODIAL FUNDS	\$7,449.54	\$22,250.89	\$21,928.50	\$269,751.00
RESTRICTED USE FUNDS	\$35,710.72	\$107,101.78	\$107,103.00	\$142,804.00
MISSION PROPERTIES	\$0.00	\$0.00	\$0.00	\$2,669.00
Total Non-Operating Revenue	<u>\$95,358.52</u>	<u>\$526,153.06</u>	<u>\$294,389.18</u>	<u>\$667,966.00</u>
Non-Operating Expenses				
CONGREGATIONAL DEVELOPMENT	\$0.00	\$0.00	\$12,356.00	\$12,356.00
BISHOP'S RESTRICTED FUNDS	\$11,750.67	\$97,919.91	\$81,645.03	\$194,617.00
CUSTODIAL FUNDS	\$884.02	\$5,521.63	\$14,760.00	\$25,525.00
RESTRICTED USE FUNDS	\$179.00	\$5,799.40	\$3,944.00	\$142,804.00
REVOLVING LOAN FUND	\$0.00	\$0.00	\$0.00	\$7,304.00
Total Non-Operating Expenses	<u>\$12,813.69</u>	<u>\$109,240.94</u>	<u>\$112,705.03</u>	<u>\$382,606.00</u>
Net Total	\$270,258.10	\$597,685.22	\$331,274.75	\$0.00

The Diocese of Rhode Island
Analysis of Revenues & Expenses - Summary
September 2023

Accounts	YTD Actual	YTD Budget	YTD Budget To Actual	Annual Budget 2023
Revenues				
1. CONGREGATIONAL DEVELOPMENT				
Congreg Develop - Parishes	20,722	20,722	0	27,629
Congreg Develop - Missions	42,831	42,831	0	57,108
Church Beyond the Walls	22,159	31,072	8,914	41,430
Diocesan Resource Fund				
Advent	21	0	(21)	0
Church of the Beloved	4,135	938	(3,197)	1,250
St. Mary's Church & Rectory EP	2,900	0	(2,900)	0
Endowment, etc	134,117	128,243	(5,874)	170,991
Total Diocesan Resource Fund	141,173	129,181	(11,992)	172,241
Discernment & Formation				
Commission on Ministry	800	0	(800)	928
Deacon Formation	1,334	0	(1,334)	1,200
Total Discernment & Formation	2,134	0	(2,134)	2,128
College&Creation Care Ministry	27,168	9,168	(18,000)	32,224
Education & Training	247	247	0	12,000
Total 1. CONGREGATIONAL DEVELOPMENT	256,433	233,221	(23,212)	344,760
2. YOUTH & FAMILY				
EPISCOPAL CONFERENCE CENTER				
GRANT HOUSE	10,521	10,259	(262)	14,429
YOUTH MINISTRY	0	3,126	3,126	6,700
Total 2. YOUTH & FAMILY	341,660	396,690	55,030	626,256
3. OUTREACH & ADVOCACY				
GRANT PROGRAMS				
Episcopal Charities	279,169	318,295	39,126	462,280
Susan Hudson Endowment	28,426	28,425	(1)	37,900
Development Fund	0	0	0	0
Global Outreach/MDG	384	384	0	512
Eleanor Slater Center	0	0	0	0
Total GRANT PROGRAMS	307,978	347,104	39,126	500,692
Total 3. OUTREACH & ADVOCACY	307,978	347,104	39,126	500,692
4. OFFICE OF THE BISHOP				
EPISCOPATE SUPPORT				
COMMUNICATION REVENUE	65,018	65,018	0	86,691
Total 4. OFFICE OF THE BISHOP	66,923	67,600	676	92,333
6. GOVERNANCE				
APPORTIONMENT INCOME	1,231,125	1,234,230	3,104	1,645,548
DIOCESAN CONVENTION	0	0	0	0
DIOCESAN OPERATIONS	226,645	228,372	1,727	315,168
Total 6. GOVERNANCE	1,457,770	1,462,602	4,832	1,960,716
7. OTHER				

The Diocese of Rhode Island
 Analysis of Revenues & Expenses - Summary
 September 2023

Accounts	YTD Actual	YTD Budget	YTD Budget To Actual	Annual Budget 2023
EDWARDS HOMES				
Rental Revenue	72,032	71,355	(677)	95,140
DIT Revenue	48,521	48,520	0	64,694
Other Revenue	411	0	(411)	0
Total EDWARDS HOMES	<u>120,964</u>	<u>119,875</u>	<u>(1,088)</u>	<u>159,834</u>
HALLWORTH HOUSE	613,903	50,553	(563,350)	67,404
CENTER FOR RECONCILIATION				
Grants	4,000	0	(4,000)	26,130
Donations	0	961	961	2,400
Miscellaneous	0	0	0	150
Program	0	0	0	0
Total CENTER FOR RECONCILIATION	<u>4,000</u>	<u>961</u>	<u>(3,039)</u>	<u>28,680</u>
PARISH FUNDS	0	0	0	0
DIOCESAN ALTAR GUILD	0	0	0	0
REVOLVING LOAN FUND	4,303	5,478	1,175	7,304
Total 7. OTHER	<u>743,170</u>	<u>176,868</u>	<u>(566,303)</u>	<u>263,222</u>
Total Revenues	<u><u>3,173,935</u></u>	<u><u>2,684,084</u></u>	<u><u>(489,851)</u></u>	<u><u>3,787,979</u></u>

The Diocese of Rhode Island
Analysis of Revenues & Expenses - Summary
September 2023

Accounts	YTD Actual	YTD Budget	YTD Budget To Actual	Annual Budget 2023
Expenses				
1. CONGREGATIONAL DEVELOPMENT				
Grants to Parishes	6,000	0	(6,000)	27,629
Grants to Missions	26,220	15,000	(11,220)	53,108
Church Beyond the Walls	36,159	31,072	(5,087)	41,430
Diocesan Resource Fund	107,843	5,400	(102,443)	172,241
Hispanic Ministry				
San Jorge	74,464	60,065	(14,399)	57,192
Iglesia de Ascension	39,206	39,206	0	52,274
Hispanic Ministry Committee	2,500	0	(2,500)	4,000
Total Hispanic Ministry	116,170	99,271	(16,900)	113,466
Discernment & Formation				
Commission on Ministry	4,236	0	(4,236)	3,000
Deacon Formation	1,334	0	(1,334)	1,200
Total Discernment & Formation	5,570	0	(5,570)	4,200
College&Creation Care Ministry	40,329	37,500	(2,829)	65,000
Education & Training	7,002	12,000	4,998	12,000
CDC Committee Expenses	0	0	0	0
Total 1. CONGREGATIONAL DEVELOPMENT	345,295	200,243	(145,051)	489,074
2. YOUTH & FAMILY MINISTRY				
Episcopal Conference Center				
Personnel	429,210	414,124	(15,086)	497,020
Program	109,010	142,846	33,836	184,697
Buildings & Grounds	122,998	113,611	(9,387)	148,101
Grant House	8,381	8,427	46	14,429
Capital Campaign	5,703	5,704	0	7,605
Total Episcopal Conference Center	675,303	684,712	9,409	851,852
City Camp	25,398	28,374	2,977	32,996
Youth Ministry	0	2,980	2,980	6,700
Total 2. YOUTH & FAMILY MINISTRY	700,700	716,066	15,366	891,548
3. OUTREACH & ADVOCACY				
Episcopal Charities				
Staff & Consultants	61,844	61,856	12	81,335
Operating Expenses	18,738	33,628	14,890	43,717
Campaign Expenses	8,837	8,104	(732)	13,228
Grants	28,000	23,241	(4,759)	324,000
Total Episcopal Charities	117,419	126,829	9,410	462,280
Susan Hudson Endowment	10,000	0	(10,000)	37,900
Development Fund	0	0	0	0
Global Outreach/MDG	0	12,800	12,800	12,800
Eleanor Slater Center	1,168	(26)	(1,193)	0
Companion Diocese	0	0	0	0

The Diocese of Rhode Island
Analysis of Revenues & Expenses - Summary
September 2023

Accounts	YTD Actual	YTD Budget	YTD Budget To Actual	Annual Budget 2023
Total 3. OUTREACH & ADVOCACY	128,587	139,603	11,017	512,980
4. OFFICE OF THE BISHOP				
Bishop				
Salary, Housing, Benefits	203,258	179,779	(23,479)	199,734
Travel & Professional	14,269	14,657	388	19,543
Entertainment & Business	7,843	7,671	(172)	10,228
Chancellor's Conference	1,214	0	(1,214)	500
Bishop's Search Process	486	0	(486)	0
Deacons	0	1,200	1,200	1,479
Total Bishop	<u>227,070</u>	<u>203,307</u>	<u>(23,763)</u>	<u>231,484</u>
Bishop's Senior Staff				
Executive Assistant				
Salary, Housing, Benefits	70,729	67,845	(2,884)	88,580
Travel & Professional	2,569	0	(2,569)	1,256
Total Executive Assistant	<u>73,298</u>	<u>67,845</u>	<u>(5,453)</u>	<u>89,836</u>
Canon to the Ordinary				
Salary, Housing, Benefits	125,896	121,127	(4,770)	110,878
Travel & Professional	4,043	4,621	577	8,161
Total Canon to the Ordinary	<u>129,940</u>	<u>125,747</u>	<u>(4,192)</u>	<u>119,039</u>
Communications Director				
Salary, benefits	0	0	0	0
Travel & Professional	1,260	1,002	(258)	2,336
Consultants, Interns	36,909	0	(36,909)	25,000
Total Communications Director	<u>38,169</u>	<u>1,002</u>	<u>(37,167)</u>	<u>27,336</u>
Total Bishop's Senior Staff	<u>241,407</u>	<u>194,594</u>	<u>(46,813)</u>	<u>236,211</u>
Total 4. OFFICE OF THE BISHOP	<u>468,477</u>	<u>397,901</u>	<u>(70,576)</u>	<u>467,695</u>
5. ADMINISTRATION & FINANCE				
Personnel: Salary & Benefits				
Diocesan Administrator	56,092	45,390	(10,702)	59,178
Chief Financial Officer				
Salary & Benefits	132,707	129,255	(3,452)	168,905
Travel & Professional Expense	924	750	(174)	1,000
Total Chief Financial Officer	<u>133,631</u>	<u>130,005</u>	<u>(3,625)</u>	<u>169,905</u>
Consultants	8,385	0	(8,385)	68,443
Finance Director	90,787	86,862	(3,926)	113,330
Finance Assistant	5,986	7,632	1,647	9,912
Maintenance Staff	76,707	51,558	(25,150)	66,306
Total Personnel: Salary & Benefits	<u>371,588</u>	<u>321,446</u>	<u>(50,141)</u>	<u>487,074</u>
Building & Grounds	74,145	76,318	2,173	106,186
Communications				
Communications Equipment	449	2,063	1,613	3,250
Website & Advertising	6,405	1,125	(5,280)	1,500

The Diocese of Rhode Island
Analysis of Revenues & Expenses - Summary
September 2023

Accounts	YTD Actual	YTD Budget	YTD Budget To Actual	Annual Budget 2023
RISEN	0	1,350	1,350	1,350
Total Communications	6,854	4,538	(2,317)	6,100
Equipment	74,484	53,931	(20,553)	60,283
Office Expense	29,630	31,200	1,570	41,474
Other Expenses	45,344	32,378	(12,966)	139,141
Total 5. ADMINISTRATION & FINANCE	602,045	519,812	(82,234)	840,258
6. GOVERNANCE				
Governing Bodies				
Meetings	468	0	(468)	300
Total Governing Bodies	468	0	(468)	300
Diocesan Convention Program	0	0	0	5,000
Total Diocesan Convention	0	0	0	5,000
Registrar/Historian	0	0	0	0
Triennial General Convention	12,375	12,375	0	16,500
Episcopal Church Assessment	209,926	209,926	0	279,901
Province 1 Synod Assessment	7,312	7,312	0	9,750
Diocesan Memberships & Dues	0	0	0	0
Total 6. GOVERNANCE	230,081	229,613	(468)	311,451
7. OTHER				
Edwards Homes				
Building & Grounds	117,278	111,706	(5,572)	152,499
Other Expense	5,352	5,330	(22)	7,335
Total Edwards Homes	122,630	117,036	(5,595)	159,834
Hallworth House	393,141	190,680	(202,461)	311,630
Center for Reconciliation				
Salaries & Benefits	0	20,100	20,100	26,130
Administrative Expenses	193	1,437	1,244	1,997
Program Expenses	10	0	(10)	553
Total Center for Reconciliation	203	21,537	21,334	28,680
Salary Adjustment Pool	0	0	0	51,520
Bad Debt Apportionment	0	0	0	6,000
Diocesan Altar Guild	0	0	0	0
Depreciation - Property	2,002	2,002	0	2,669
Total 7. OTHER	517,976	331,255	(186,722)	560,333
Total Expenses	2,993,162	2,534,494	(458,668)	4,073,339
Net Operating Total	180,773	149,591	(31,182)	(285,360)

The Diocese of Rhode Island
Analysis of Revenues & Expenses - Summary
September 2023

Accounts	YTD Actual	YTD Budget	YTD Budget To Actual	Annual Budget 2023
Non-Operating Revenue				
CONGREGATIONAL DEVELOPMENT				
Congreg Develop - Parishes	0	0	0	0
Congreg Develop - Missions	0	0	0	0
Diocesan Resource Fund	2,821	0	(2,821)	0
Mudrak Fund	9,267	9,267	0	12,356
Commission on Ministry	1,692	1,554	(138)	2,072
College Ministry & Chaplaincy	0	0	0	0
Education & Training	0	0	0	0
Total CONGREGATIONAL DEVELOPMENT	13,779	10,821	(2,958)	14,428
YOUTH & FAMILY				
Episcopal Conference Center	225,999	16,668	(209,331)	22,224
Grant House	0	0	0	0
Total YOUTH & FAMILY	225,999	16,668	(209,331)	22,224
OUTREACH & ADVOCACY				
Episcopal Charities	0	0	0	0
Millenium Development Goals	0	0	0	0
Total OUTREACH & ADVOCACY	0	0	0	0
OFFICE OF THE BISHOP				
Episcopate Support	0	0	0	0
Canon to the Ordinary	11,259	111	(11,148)	148
Total OFFICE OF THE BISHOP	11,259	111	(11,148)	148
BISHOP'S FUNDS				
Bishop's Discretionary Fund	18,040	20,339	2,299	45,787
Shippee Fund	71,475	71,475	0	95,300
Gammell Fund	8,278	0	(8,278)	13,597
Dunning Trust	3,571	4,470	899	5,960
McSparren Lee Fund	25,482	25,480	(3)	33,973
Total BISHOP'S FUNDS	126,846	121,764	(5,082)	194,617
COMMUNICATION	0	0	0	0
DIOCESAN OPERATIONS	18,917	15,994	(2,923)	21,325
CUSTODIAL FUNDS				
Parish Funds	2,919	2,785	(134)	0
Hallworth House	0	0	0	244,226
Church Trust Funds	6,599	6,409	(190)	8,545
Edwards Homes	0	0	0	0
Old Narragansett Church	12,733	12,735	2	16,980
Total CUSTODIAL FUNDS	22,251	21,928	(322)	269,751
RESTRICTED USE FUNDS				
Sacred Music Fund	2,957	2,958	1	3,944
Retired Clergy Families	104,145	104,145	0	138,860
Total RESTRICTED USE FUNDS	107,102	107,103	1	142,804

The Diocese of Rhode Island
Analysis of Revenues & Expenses - Summary
September 2023

Accounts	YTD Actual	YTD Budget	YTD Budget To Actual	Annual Budget 2023
REVOLVING LOAN FUND	0	0	0	0
MISSION PROPERTIES	0	0	0	2,669
Total Non-Operating Revenue	<u>526,153</u>	<u>294,389</u>	<u>(231,764)</u>	<u>667,966</u>

The Diocese of Rhode Island
 Analysis of Revenues & Expenses - Summary
 September 2023

Accounts	YTD Actual	YTD Budget	YTD Budget To Actual	Annual Budget 2023
Non-Operating Expenses				
CONGREGATIONAL DEVELOPMENT				
Mudrak Fund (Hearing Impaired)	0	12,356	12,356	12,356
Total CONGREGATIONAL DEVELOPMENT	<u>0</u>	<u>12,356</u>	<u>12,356</u>	<u>12,356</u>
BISHOP'S RESTRICTED FUNDS				
Bishop's Discretionary Fund	40,562	15,750	(24,812)	45,787
Shippee Fund	33,951	65,895	31,944	95,300
Gammell Fund	10,040	0	(10,040)	13,597
Dunning Trust	1,000	0	(1,000)	5,960
McSparren Lee Fund	12,366	0	(12,366)	20,102
Total BISHOP'S RESTRICTED FUNDS	<u>97,920</u>	<u>81,645</u>	<u>(16,275)</u>	<u>180,746</u>
CUSTODIAL FUNDS				
Parish Funds	0	0	0	0
Church Trust Funds	0	0	0	8,545
Old Narragansett Church	5,522	14,760	9,238	16,980
Total CUSTODIAL FUNDS	<u>5,522</u>	<u>14,760</u>	<u>9,238</u>	<u>25,525</u>
RESTRICTED FUNDS				
Sacred Music Fund	2,956	3,944	988	3,944
Retired Clergy & Families	2,843	0	(2,843)	0
Total RESTRICTED FUNDS	<u>5,799</u>	<u>3,944</u>	<u>(1,855)</u>	<u>3,944</u>
REVOLVING LOAN	0	0	0	7,304
Total Non-Operating Expenses	<u>109,241</u>	<u>112,705</u>	<u>3,464</u>	<u>382,606</u>
Net Total	597,685	331,275	(266,410)	0

Commission on Finance meeting Thursday, October 12, 2023

Adopted by COF _____
(all members attended via Zoom)

In attendance: Mr. Jim Segovis (Chair), Mr. Ed Biddle *ex officio* (non-voting), Mr. Bob Bergstrand, the Rev. Mary Ann Canavan, Cn. Dena Cleaver-Bartholomew (Staff), Ms. Joan DeCelles (Staff), Ms. Vicki Escalera *ex officio*, Mr. Andrew Faulkner, Ms. Jane Peach, Mr. Stan Schofield, the Rev. Dante Tavolaro, the Rev. Veronica Tierney

The meeting opened with prayer offered by Jim.

Minutes

Dante moved, Stan seconded acceptance of September 14 minutes. Motion passed.

Treasurer's Report – Vicki (written report distributed)

- Small surplus in operating funds, and continuing surplus in non-operating funds.
- WOC petition: Judge ruled favorably, so we should have final paperwork in a week or two. Was budgeted as negative expense, but will be showing full revenues and expenses for diocesan clergy benefits.
- Audit: Finalized statements distributed. Should read footnotes first, akin to narrative for budget. Clean opinion, no big internal control concerns. Management responses will be made available alongside audit.

Question about progress on internal controls. Ed offered that there is a new part-time bookkeeper, and that Marisa Rainey will be participating in input of contributions for Charities.

Mary Ann (Audit Committee Chair) reflected on meeting with Auditors; kudos to Vicki, especially for expertise in non-profits.

Vicki moved, Mary Ann seconded that Campana, Sarza & Tatewosian LLP's audit report on the financial statements of the Diocese for the year ended December 31, 2022, be accepted.

- Shifting priorities on To-Do List based on feedback from Treasurers, e.g. re Council-Designated funds.

Veronica moved, Andrew seconded to receive Treasurer's report. Motion passed.

CFO's Report – Ed (written report distributed)

- Review of COF goals:
 - 2024 Budget: Revenue and expense amounts very similar to 2023;
 - Endowment Review – good news re WOC; continue exploring funds
 - Training continues for treasurers @ Round Table. Conversation about congregations using narrative budgets.
 - Have not solved shortage of bookkeepers/treasurers; hardest of the goals to accomplish.

- Properties – focus on mission alignment, either by the Diocese or by partners like Beautiful Day; if no clear alignment, consider possible sale

Question about development of a capital budget for list of diocesan properties. Lance Roberts working on Hallworth House 1x per week; upgrades to building strategically to avoid system failures.

Question about goal re bookkeepers/treasurers. Symptom of wider problem of shortage of volunteers. What about congregations lacking treasurers, etc?

Ed and Vicki will undertake options for

Question about St. Mary's East Providence; neighborhood parking, available to property.

Vicki moved, Jane seconded to receive CFO's report. Motion passed.

Old Business

- Review DRF Grants & Revolving Loans
 - Collated notes and documentation re Revolving Loan Fund; no information about why fund what originally created.
 - Grants used to be administered by each individual pool of money
 - Need Promissory Note for Revolving Loans
 - Primed for a long time; not inconsistent with original language
 - Conversion to grants—unique circumstances related to Covid.
 - RLF was created when assumption was that parish finances improved over time; that assumption no longer holds

Question about lack of clarity about what congregations are expected to pay for themselves versus what they could get grant funds for

Question about lack of utilization of RLF and opportunity to rethink use of assets, eg use income to hire FT bookkeeper who could help congregations

Question about use of income versus use of principal

Ed clarified that income from RLF was already allocated to operating budget

New Business

Acceptance of 2022 Diocesan Audit.

- Holy Spirit Charlestown: DRF Grant Request for \$12,300
 - Leaking chimney, diseased tree, furnace/boiler unable to zone
 - Application included quotes for tree removal and furnace/boiler, but not for chimney

Question about state of congregation, Ed Beaudreau experiment, income looks low for summer peak attendance.

Bob moved, Jane seconded to recommend allocation of \$4100 from the DRF to Holy Spirit Charlestown for the tree removal (\$2500) and furnace/boiler repair (\$1600) and to reconsider chimney repair once documentation has been received. Motion passed.

- St. Mark's Warwick: Revolving Loan Application for \$17950
 - Roof repairs (they received \$20,000 DRF grant, loan is for balance)
 - Question about why they would take out a loan at 6.75% when they could take funds from their DIT at 4.5%.
 - Would they be eligible for a DRF grant in 2024?
 - Vestry did not vote on taking out loan; application form does not include requirement

Bob moved, Jane and Stan seconded recommendation of approval of loan request 6.75% (Prime minus 1%, and DIT pledge) for five years, contingent upon vestry vote to sign promissory and conversation about alternative financing options.

Veronica moved, Stan seconded to extend DRF grant funds available by \$50,000. Motion passed

- Holy Trinity Tiverton: DRF Grant Request for \$20,000
 - Furnace replacement and oil tank removal

Andrew moved, Stan recommend allocation of \$20,000 from DRF to Holy Trinity Tiverton for furnace replacement and oil tank removal. Motion passed.

Veronica moved, Andrew seconded to adjourn. Meeting adjourned.



Patrick Greene <patrick@stjohnsbarrington.org>

FW: Grants & Loans Initial Request Form [#121]

1 message

Mary Ann Mello <Maryann@episcopalri.org>
To: Patrick Greene <patrick@stjohnsbarrington.org>

Wed, Sep 20, 2023 at 3:38 PM

Grant Request with Documents From St. Luke's for next meeting.

Best regards,

Mary Ann

The Rev. Mary Ann Mello
Diocesan Administrator
Episcopal Diocese of RI
(401)274-4500 ext. 225
www.episcopalri.org

From: Mary Ann Mello
Sent: Wednesday, September 13, 2023 11:02 AM
To: Arfaulkner1 <Arfaulkner1@yahoo.com>; Phyllis Schumacher <pschumac@bryant.edu>; Edward Biddle <ed@episcopalri.org>
Subject: FW: Grants & Loans Initial Request Form [#121]

Dear Friends,

Here is the Supporting Documents with this Grant Request. Which funding source should we send this too?

Best regards,

Mary Ann

The Rev. Mary Ann Mello
 Diocesan Administrator
 Episcopal Diocese of RI
 (401)274-4500 ext. 225
www.episcopalri.org

From: Wufoo <no-reply@wufoo.com>
Sent: Wednesday, August 30, 2023 10:32 AM
To: Grants and Loans <grantsloans@episcopalri.org>; Phyllis Schumacher <pschumac@bryant.edu>
Subject: Grants & Loans Initial Request Form [#121]

Name * Dennis Bucco

Email * father.dennis@hotmail.com

Church Name * St. Luke's

Amount Requested * 9500.00

Have you applied for a grant or loan this year (including Episcopal Charities)? * Yes, \$1000.00 from Charities Now for food closet.

Grant Request–Please provide a brief description of the your request. Please include the issue your church maybe having and the type of support you are requesting. * Our feeding ministry has been operating for over 30 years, and we seek to install an industrial dishwasher, which would cost \$7,000.00 installed. We would also like to upgrade our chairs for our guests, which cost approximately \$25.00 each and we would need 100. The dishwasher and chairs will also be used for the many fundraisers to support our ministry. Thank you for your consideration.

Has your parochial report been filed? * Yes

Please upload A Profit and Loss Statement or Income Statement for the last three months



[grant_financial_docs.pdf](#) 2.00 MB · PDF



Dishwasher and Chairs Quotes for St. Luke's in Pawtucket.pdf

1281K

Joan DeCelles

From: Wufoo <no-reply@wufoo.com>
Sent: Friday, September 22, 2023 12:48 PM
To: Grants and Loans; Phyllis Schumacher
Subject: Grants & Loans Initial Request Form [#126]

Name * Marianne Lemenager
Email * holyspirit47@verizon.net
Church Name * Church of the Holy Spirit
Amount Requested * \$12,300
Have you applied for a grant or loan this year (including Episcopal Charities)? * No

Grant Request–Please provide a brief description of the your request. Please include the issue your church maybe having and the type of support you are requesting. *

Holy Spirit is facing three critical and expensive maintenance issues with potential effects on our missions.

The first is the 70 year old chimney which is in disrepair and causing major water leaks into the boiler room. The leakage has the potential to cause structural damage and damage to the flooring in the fellowship hall. This space is used for adult ed, coffee hour as well as pancake breakfasts which raise money for RICAN.

The second is a large diseased sycamore tree that needs removal for safety reasons. It is adjacent to the church and driveway. Our grounds are used by the Charlestown Land Trust for the Farmer's Market as well as housing a Big Brothers/Big Sisters bin that is heavily used by the community.

The third is the furnace/boiler. Due to a broken damper, the heat cannot be controlled by zone. Anytime the heat is needed for an activity in one part of the building, e.g. worship, the entire building is heated. The result has been

extremely high oil bills.

The total cost of these issues will severely strain our budget. We appreciate your considering our application. A bid for the chimney has not been received as of yet.

Has your
parochial report
been filed? *

- Yes

Please upload A
Profit and Loss
Statement or
Income
Statement for
the last three
months



[pl_statement.pdf](#) 155.46 KB · PDF

Please upload a
copy of
Receipts/Quotes
for request
here:



[bids.pdf](#) 263.43 KB · PDF

SOUTHERN 401 TREE SERVICE INC

4-6



PO BOX 538
WAKEFIELD, RI 02879
(401) 377-4684

southern401treeservice@gmail.com

WORK ORDER

DATE OF ORDER: 8-8-23	HOME TEL
ORDER TAKEN BY: Pete	WORK/CELL 401-218-5028
EMAIL	

TO: Michael Kimicutt 4150
Church Holy Spirit 1450 Old Post Rd
Charleston RI 02813

SPECIAL INSTRUCTION		JOB TYPE		PAYMENT	
PREP WORK	Y/N	PRUNING	<input checked="" type="checkbox"/>	TRANSPLANT	<input type="checkbox"/>
CLIMBER		REMOVALS	<input checked="" type="checkbox"/>	PLANTING	<input type="checkbox"/>
CAN DRIVE TRUCK ON LAWN		CHIPPING	<input checked="" type="checkbox"/>	CABLE	<input type="checkbox"/>
CANNOT DRIVE TRUCK ON LAWN		STUMP(S)	<input type="checkbox"/>	OTHER	<input type="checkbox"/>
TRACK MATS		DESCRIPTION OF WORK			
EQUIPMENT	Y/N	- Take down one Lindal tree cut to a low stump remove all wood + debris - 1250			
BUCKET TRUCK (1 OR 2)		- Grind stump - 200			
NUITY LIFT/ARIHORPRO LIFT		- Remove Amazon Cherry in yard to remove 4 large low limbs to remove and thin a bit cut back where needed 300			
CHIPPER		- Remove large ornamental tree further in yard to remove 2 large limbs over walkway and remove flush stubs where branches high remove all wood + debris 550			
CHIP TRUCK		- Take down 1 Spruce - 200 Total 2500			
HEDGE TRIMMERS		- (Optional) Come with equipment for full day 3200			
TRACTOR/EXCAVATOR					
STUMP GRINDER					
BRUSH CUTTER					
CABLE SUPPLIES					
UPON COMPLETION	Y/N	WORK ORDERED BY		Total Materials	2500
CHIP BRUSH/LEAVE WOOD		I hereby agree to contract the above described work		TOTAL LABOR	
CHIP BRUSH/TAKE WOOD		X			
GRIND STUMPS		SIGNATURE	DATE	TAX	
NO CLEANUP				TOTAL	2500

THANK YOU!

BOSS HEATING AND COOLING, INC.

HVACR SERVICE AND INSTALLATION

RI - RM2 / P/M 05000072 CT - 60-640073

June 13, 2023

Church of the Holy Spirit
4150 Old Post Rd
Charlestown RI 02813

PROPOSAL

We are pleased to quote on the installation of three Honeywell replacement zone dampers with a three-zone panel. We will tie the existing thermostats to this panel.

PRICE INSTALLED (Tax Exempt) \$1600.00

All required labor to perform an industry accepted installation.

Price is good for 30 days.

50% down and remainder upon completion

ONE YEAR PARTS & LABOR WARRANTY ON INSTALLATION

System shall meet or exceed current codes and industry standards.

Respectfully Submitted by:  Rich Stockman

Accepted By: _____ Date: _____

5221A OLD POST RD CHARLESTOWN, RHODE ISLAND 02813

401-325-9505

Church of the Holy Spirit

Statement of Activity

June - August, 2023

	TOTAL
Revenue	
41000 Pledges	9,405.00
41015 General Giving	1,400.00
41020 Plate Collection	407.00
43000 Interest on DIT	2,175.06
46000 Fund Raising	1,442.00
46010 Envelope Project	414.00
Total 46000 Fund Raising	1,856.00
47000 Designated Fund Income	
47025 Discretionary Fund	30.00
Total 47000 Designated Fund Income	30.00
49000 Other Income	
49100 St. Pauly - Donations Bin	398.52
49150 Big Sisters - Donation Bins	402.00
49160 Other - Book Bin	43.32
49210 Other - Garden plot rent	200.00
49220 Other - Yoga	66.00
Total 49000 Other Income	1,111.84
Total Revenue	\$16,384.90
GROSS PROFIT	\$16,384.90
Expenditures	
51000 Spiritual/Worship	
51010 Adult Programs	10.00
51020 Altar Supplies	257.57
51025 Musician	1,800.00
51035 Outreach	13.00
Total 51000 Spiritual/Worship	2,080.57
52000 Admin Exp	
52015 Payroll Services	141.00
52025 Office Supplies	245.00
52033 Interest Exp - Diocese loan	107.91
52045 Brochures/Advertising	51.50
52055 Insurance - Liability/Work Comp	889.50
52060 Audit	10.00
52075 Bookkeeping Services	927.50
Total 52000 Admin Exp	2,172.41
53000 Clergy	
53010 Salary	4,147.50
53025 Medical/Dental Insurance	1,643.25
53035 Pension	746.55
Total 53000 Clergy	6,537.30

	TOTAL
54000 Prop. Mgmt.	
54010 Electricity	187.51
54025 Telephones/Internet	489.04
54030 Janitorial	346.50
54035 Rubbish Removal	120.00
54045 Landscape/Maint.	909.95
54050 General R&M	2,560.42
54060 Water Testing/ WELL	29.75
Total 54000 Prop. Mgmt.	4,623.17
55000 Diocesan Charges	
55010 Apportionment	2,163.00
Total 55000 Diocesan Charges	2,163.00
67000 Designated Exp	
57025 Discretionary Fund	190.00
Total 67000 Designated Exp	190.00
59500 FSTOO	
59510 Pancake Breakfast	-20.00
Total 59500 FSTOO	-20.00
Total Expenditures	\$17,746.45
Income in excess of expenses	\$ -1,361.55
NET REVENUE	\$ -1,361.55

Joan DeCelles

From: Wufoo <no-reply@wufoo.com>
Sent: Wednesday, October 4, 2023 9:14 PM
To: Grants and Loans; Phyllis Schumacher
Subject: Grants & Loans Initial Request Form [#128]

Name * Elizabeth Higginbotham

Email * lcrawley53@gmail.com

Church Name * Holy Trinity Church, Tiverton

Amount Requested * \$20,000.00

Have you applied for a grant or loan this year (including Episcopal Charities)? * yes through CDC

Grant Request–Please provide a brief description of the your request. Please include the issue your church maybe having and the type of support you are requesting. *

We are seeking \$20,000 towards the cost of replacing a new furnace and the removal of two oil tanks. We converted from oil to gas about 7 years ago. We received 4 quotes for this project, 3 are attached and 1 is referenced in the attached Vestry Minutes April 2023 document. We chose Valcourt as the vendor to do this project and they began the work this week. Thank you for considering our request.

Has your parochial report been filed? * Yes



Valcourt Heating, Inc.
 P.O. Box 246
 Tiverton, RI 02878

Phone: (401) 635-8222
 Fax: (401) 635-2332
 office@valcourtheating.com
 www.valcourtheating.com

Bill to
Holy Trinity Church
 1956 Main Road
 Tiverton, RI 02878

Ship to
Holy Trinity Church
 1956 Main Road
 Tiverton, RI 02878

Quote #: q1538

Item	Description	Quantity	Price	Amount
Nordyne Condenser	Peerless 64-07-SPRK-S-N 345 MBH Natural Gas Steam Boiler	1	\$0.00	\$0.00
Nordyne Condenser	Peerless 63912 Near Boiler Piping Kit	1	\$0.00	\$0.00
Nordyne Condenser	Hydrolevel 45-550 Steam LWCO w/ Manual Reset	1	\$0.00	\$0.00
Nordyne Condenser	Mcdonald Miller #67 LWCO	1	\$0.00	\$0.00
Nordyne Condenser	Honeywell L4079B Pressuretrol w/ Manual Reset	1	\$0.00	\$0.00
Nordyne Condenser	Ventright #1 Adjustable Steam Vent	12	\$0.00	\$0.00
Misc Mat Oil Boiler	All Necessary Pipe, Valves, Fittings, Hangers, Fluepipe, Electrical, Shop Supplies	1	\$0.00	\$0.00
Boiler Work Description	Removal of old boiler, burner, 2 330-gallon oil tanks and necessary piping, install atmospheric gas boiler with all necessary safety controls. Replace return risers with copper piping and make sure wet returns are clear, replaco all stoam vonts on radiators. 1 year labor warranty, manufactures warranty on equipment. All labor, materials, and permit included.	1	\$21,580.00	\$21,580.00

Payment by credit card will include a 2.5% additional charge. 50% down with signed proposal and balance due upon completion. Price subject to change after 15 days.

Subtotal: \$21,580.00
 Tax: \$0.00
 Total: \$21,580.00
 Payments: \$0.00



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Authorization

I hereby authorize the proposed service, repair, or replacement and agree to pay the invoiced amount upon completion. I additionally certify that I am fully authorized to authorize this work and commit to payment.



Gem Plumbing & Heating Services, LLC
1 Wellington Road
Lincoln, RI 02865
401-453-3279

Holy Trinity Church
1956 Main Road
Tiverton, RI 02878

We are pleased to provide you with the following quote. Our proposal is in accordance with your verbal instructions and our on-site inspection of the existing conditions. Thank you for the opportunity to bid this project and please do not hesitate to contact me should you wish to discuss the scope of work or require any additional information.

Scope of work:

Gem Plumbing & Heating Services, LLC will furnish and install (1) Burnham KIN10 LNI -LL2 Independence commercial, gas-fired boiler for steam systems. It is supplied for natural gas and has AFUE ratings of up to 82%. Its large water volume and durable cast iron sections make it an ideal replacement for even the most challenging steam heating system. Standard equipment on the Independence includes cast iron push nipples that provide a permanent, watertight seal between sections, Honeywell operating controls, vent damper and a rugged steel base assembly. A deluxe, insulated, powder-coated steel jacket completely enclosed gas valves, burners, and reduces boiler heat loss. The installation includes all new necessary piping, pipe, valves, fittings, and electrical connections related with new installation. Lastly all necessary permits will be pulled with the state of R.I, town of Tiverton, and all necessary rigging equipment to be provided as well.

Burnham Boiler Consists of the following:

- Rugged cast iron heat exchanger
- Stainless steel burners
- 315,000 BTUS
- Optimum venting flexibility
- Step-opening gas valve
- Low profile draft hood
- Hydro Level LWCO, McDonald Miller #550 Manual Reset LWCO, and Honeywell L4079B1033 Pressure-trol
- Independence - chimney vented, equipped with fuel saving vent damper and low-profile rear draft hood which accommodates low overhead areas and permits flexibility of installation with existing heating system piping.
- For installation from less than 2000 ft elevation

Note: Any work above this quote will be an additional cost.

Exclusions: Sheetrock repair, trim, plastering, or painting

Quote valid for 14 days
Total Cost: \$64,899.00

Respectfully Submitted,
 Gem Plumbing & Heating Services, Inc.

Jennifer Ducharme

Jennifer Ducharme
 Commercial Service Department

1.) SITE CONDITIONS

- a. If GEM PLUMBING & HEATING SERVICES (henceforth referred to as "The Company") must obtain access to other properties in the course of work. CUSTOMER shall secure permission for such and hold harmless and indemnify the COMPANY and its employees and agents against all actions and consequences arising or relating to the use of said properties, including but not limited to damage done in the normal course of work, excluding negligence, and for securing said property and its contents during and after work.
- b. CUSTOMER shall secure, remove and protect all property, and its contents, including but not limited to adults, children, animals, cabinets, fixtures, flooring, walls, tiling, carpets, drapes, furniture, and vegetation during and upon completion of work and shall hold harmless and indemnify the COMPANY, its employees and agents against all claims arising out of CUSTOMER'S failure to do so.

2.) CHANGES IN THE WORK:

- a. All changes in the scope of the Work described above must be agreed to in writing by both parties on a Change Order form. No Work contemplated in such change order shall proceed until signed by both parties. All changes so agreed by the parties shall become part of this Contract, including all necessary adjustments to the start and end dates as required.
- b. The COMPANY is not responsible for delays caused by holidays, inclement weather, accidents, shortage of labor or materials, additional time required for completion of Change Order work (as specified in each Change Order), delays caused by the CUSTOMER, and other unavoidable delays which are beyond the control of the COMPANY.

3.) UNFORESEEN CONDITIONS

- a. If conditions and/or circumstances are encountered at the job site which are (1) concealed physical conditions, or unknown physical conditions of an unusual nature, which differ materially from that which is visually ascertained, CUSTOMER agrees to accept responsibility for such conditions and those circumstances outside the control of the COMPANY, and further agrees to pay for any labor or materials. This includes repair to damaged equipment's of the COMPANY and other plumbing caused by such conditions and/or circumstances.
- b. It is intent of this provision to make CUSTOMER responsible for all (1) unforeseen and concealed conditions; and (2) for that which the COMPANY cannot control. Accordingly, CUSTOMER further agrees to hold the COMPANY harmless and shall indemnify and defend the COMPANY and all its agents and employees from and against all claims, damages , losses and expenses, including but not limited to attorney fees consequential damages, arising out of or as a result from the performance of the COMPANY'S work involving, affecting, or relating to such unforeseen or concealed conditions regardless of whether such damages are caused in part by the COMPANY.
- c. The COMPANY does not perform work on asbestos or other hazardous materials or substance removal and the COMPANY shall have no responsibility whatsoever and CUSTOMER expressly releases the COMPANY from any liability whatsoever and for any claims arising out of its presences, release, remediation or removal and for any costs, losses or damages CUSTOMER may suffer or sustain if it is found to exist on the CUSTOMER' S property, In the event asbestos or other hazardous materials or substances are found to exist on the CUSTOMER' S property or if, in order to obtain a building permit for the work to be performed by the COMPNAY as set forth herein, any remediation act ion or work, including investigation is required to be performed on the CUSTOMER'S property concerning asbestos or other hazardous materials or substances all work by the COMPANY will cease until such time as CUSTOMER has. at CUSTOMER'S sole expense, caused said asbestos or other hazardous materials or substances to be removed in compliance with all applicable laws relating thereto.
- d. If for any reason, a maintenance visit is not performed either because of the contractor or because of the maintenance agreement customer, the monetary value does not exceed the cost of the maintenance agreement.

4.) MATERIALS:

- a. Unless otherwise agreed to the COMPANY will be responsible for purchasing materials and arranging for the delivery of all materials to the jobsite. Owner will be responsible for providing secure storage areas for all such materials during the course of the Contractor's work and Owner bears the risk of loss and/or damage to all such materials once they have been delivered to the jobsite. Owner acknowledges that some materials may be delivered directly to the jobsite by material suppliers other than the Contractor and Owner hereby holds Contractor harmless for any and all loss or damage resulting from, or caused by, the delivery of materials by anyone other than the Contractor. Contractor makes no express or implied warranties regarding the materials installed as per the above described Work. Buyer acknowledges, understands and agrees that Contractor retains title to all materials listed herein until payment has been received in full from the Owner. Special order materials are not returnable and the cost of these materials shall not be refunded to the Owner.

5.) RECOMMENDATION NOT PERFORMED

- a. If suggested options are not chosen by the CUSTOMER and a failure is experienced, the COMPANY is held harmless.

6.) STOPPAGES

- a. The COMPANY will not clean any drain line or sewer lines through a roof vent.
- b. Any drain cleaning cable which becomes stuck in the line is the responsibility of the CUSTOMER for removal and/or additional repairs.
- c. If sewage spill including one deemed hazardous material, the cost of cleanup is the responsibility of the CUSTOMER.

7.) LICENSE, PERMITS, FEES

- a. CUSTOMER shall furnish and pay for, at their own expense, all taxes, permits, and license fees required to legally perform the repair work in accordance with this Agreement.
- b. Access to the property for an agent of the administrative authority must be provided within a reasonable time. Should reasonable access not be provided, it shall result in additional charges to the CUSTOMER of two-hundred and fifty dollars (\$250.00) if the CONTRACTOR must contact the CUSTOMER three (3) or more times.
- c. If at any time the administrative authority asks for additional work not related to our original contract, that work is the responsibility of the CUSTOMER.
- d. All not ices related to work performed by the CONTRACTOR which are sent to the property owner must be forwarded to the CONTRACTOR and a reasonable amount of time allowed for the process.

8.) PAYMENT

- a. All work is done on a fixed UP FRONT PRICE. The price includes Materials, Tax and Labor. NO BREAKDOWN WILL BE PROVIDED!
- b. Payment for the work described herein this Agreement shall be immediately due upon completion of the work.
- c. No deduction shall be made from payments on account of penalty, liquidated damages, back charges for alleged defective work, or other sums withheld from payments to other COMPANY's, or on account of the cost of changes or defects in the work. Furthermore, CUSTOMER agrees and recognizes that payment for services rendered by the COMPANY when due is an express condition precedent to the COMPANY continuing work as herein described in this Agreement. CUSTOMER recognizes that the failure to pay for services when due shall entitle the COMPNAY to terminate work immediately. In the event that the COMPANY terminates work for non-payment as herein described, the COMPNAY shall be entitled to all of its reasonable expenses including, not limited to cost of labor, materials, a reasonable allowance for overhead and profit, and all other compensation as allowed by law.

9.) TERMINATION OF CONTRACT BY CONTRACTOR:

- a. If work is stopped due to any material breach of contract by the CUSTOMER, then the COMPANY shall give written notice of default to the CUSTOMER; and if the CUSTOMER shall fail to cure the default within 14 days after the date of the notice of default, then this agreement shall be terminated and the COMPANY shall thereafter demand in writing payment for all completed work and materials ordered through the date of work stoppage, and any other loss sustained by the COMPANY, including the COMPANY'S Profit and Overhead on the balance of the incomplete work under the Agreement. Thereafter, the COMPANY is relieved from all contractual duties, including all Punch List and warranty work.

10.) WARRANTY:

- a. The COMPANY warrants that the work shall be free of defects due to faulty material or workmanship for a period of one (1) year. The warranty shall commence from the day that the COMPANY has substantially completed its work under this Agreement.
- b. The COMPANY shall not be liable for damages or defects to its work caused by another contractor, or by the failure of the customer operate any materials supplied by company in keeping with appropriate standards until warranty expires
- c. The COMPANY is not liable in the event of force majeure, which includes but is not limited to acts of God, war, fire, flood, sabotage, labor disputes, natural disasters, or other circumstances beyond the COMPANY'S control.

Gem requires signature of approval prior to starting job. Please sign and email to at: commercialservice@gemplumbing.com. If you have any questions regarding billing, please contact 401-453-3279 If you have any further questions regarding your new equipment or work to be performed, please contact Sean Serrecchia 401-413-9812.

Accepted by:

_____ *Print Name of Authorized Representative*

_____ *Title*

_____ *Signature*

_____ *Date:*



New England BOILER WORKS

270 Hopkins Hill Road • Coventry, RI 02816
401-256-9249 • neboiler@gmail.com
NEBOILERWORKSRI.COM

RI MP LIC # 1798
RI MPF LIC # 6385
MASS LIC # 25181



Holy Trinity Church
The Reverend John Higginbotham
1956 Main Road
Tiverton, R.I. 02878

Proposal:

- Supply and install two new Williamson GSA-175
- Remove boiler and dispose
- Supply and install all new piping, valves and controls
- 1-year parts and labor warranty

Materials and Labor: \$24,500.00

Extra's:

- Permit Fees (tbd)
- Remove two oil tanks Cost: \$1200.00

Holy Trinity Vestry Meeting
April 12, 2023
Parish Hall

Vestry Members Present:

Fr. John Higginbotham-FJH
Susan Hosey-SH
David Brower-DB

Alec Grande-AG
Ray Davis-RD
Janet Busse-JB

The meeting was called to order at 7:00PM

Opening prayer: JH offered an opening prayer.

Core Business

1. Minutes: approved by e-mail

*Ray Davis made a motion that the vestry approve the 2023 nomination of Janet Busse as vestry member for a three-year term at Holy Trinity Church. It was seconded by Susan Hosey. The motion passed unanimously.

2. Grounds & Maintenance

*AG reports that he met with Bob Egan of Egan Church Restoration on March 24, 2023, about the repairs to the Bell Tower. It was determined that the water penetration in the Bell Tower was caused by deteriorating windows/air vents. Bob Egan will put together an estimate for new windows/vents along with the installation & minor repairs in the next three weeks.

*AG states that he met with Tim Messenger of Messenger Security System about relocating the fire alarm box in the narthex on March 23, 2023. The fire alarm box needs to be relocated to a dryer area in the narthex to help avoid water penetration. The water has been causing the fire alarm to malfunction. Tim will provide HTC with an estimate in the next few weeks.

*AG informs that the Mini-Split AC unit installation for the Thrift Shop is scheduled for some time in June.

*AG states that the vestry concluded that HTC would contract Axion Business Technology of Providence to replace the copier/printer in the parish office. Axion contacted Parish Administrator Cindy Cwalina on March 31, 2023, and discussed HTC's need for a new copier/printer. Axion will provide several quotes soon.

*AG reports he received quotes for the installation of the new boiler and removal of two oil tanks from four heating companies. The quotes are the following: Valcourt Heating \$21,580, Santoro Oil \$25,480, NE Boiler Works \$25,700 and GEM Heating \$64,899. AG recommended Valcourt Heating to perform the work due to Valcourt's excellent service and their long-time relationship with HTC.

David Brower made a motion to hire Valcourt Heating to install the steam boiler and the removal of two oil tanks at a price of \$21,580. It was seconded by Janet Busse. The motion passed unanimously.

3. Rector's Report

*JH states that Holy Week at Holy Trinity Church was wonderful. The Good Friday Ecumenical Walk began with young and old from all different churches walking in prayer and reflection through the town of Tiverton. Their journey of faith ended at Holy Trinity Church with a light luncheon in the parish hall. There were 125 parishioners at HTC's Easter services celebrating the Resurrection of Jesus Christ with the ringing of bells and the singing of Alleluia.

*JH announces that HTC Spring Yard Clean-up will be on Saturday, May 6, 2023, from 9am-11am.

*JH unfortunately announces that Leah and Mark Allard have left Holy Trinity Church. Due to Leah's increased condition and behavior with Alzheimer's disease, Fr. John was compelled to tell Leah she could no longer work at the Trinity Trader. Fr. John pleadingly asked Leah to continue singing in the choir along with being a member of the vestry. HTC wishes the Allards the best in the future.

4. HTEC Activity Committee

*Ray Davis announces that his band "The 40" will perform at HTC on Friday, May 19, 2023, in the church. The Light Dinner & Music Fundraising event will be from 6pm-9pm. All proceeds will go to HTC.

5. Treasurer's Report

*The Investment Fund balance as of March 31, 2023, was \$480,769.

*The pledge goal for 2023 is \$130,000.

*The pledge total for 2023 is currently \$114,179 with 70 pledges.

New Business

The meeting adjourned at 8:10PM with a closing prayer by JH.

Next vestry meeting: Wednesday, May 10, 2023, in the Parish Hall at 7pm.

Holy Trinity Church
 Analysis of Revenues & Expenses -Detail Landscaped dab DRAFT
 January to August 2023

Accounts	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Difference (This Year)	Annual Budget (This Year)
Revenues				
Donor Pledges and Offerings				
Pledged and regular support				
1-400100 - 03-Pledges / Offerings	\$81,257.00	\$87,500.00	\$6,243.00	\$130,000.00
1-400120 - 03-Prior/Next Year (Paid this Year)	\$565.00	\$0.00	(\$565.00)	\$0.00
1-400240 - 03-Donation Revenue - non pledge	\$270.00	\$0.00	(\$270.00)	\$0.00
Total Pledged and regular support	\$82,092.00	\$87,500.00	\$5,408.00	\$130,000.00
Special / Restricted Offerings				
1-401110 - 03-Christmas Offering	\$90.00	\$0.00	(\$90.00)	\$1,600.00
1-401120 - 03-Easter Offering	\$1,194.00	\$1,400.00	\$206.00	\$1,400.00
1-401190 - 10-Outreach Programs	\$540.00	\$640.00	\$100.00	\$960.00
1-401300 - 03-Altar Guild Funds	\$190.00	\$600.00	\$410.00	\$900.00
Total Special / Restricted Offerings	\$2,014.00	\$2,640.00	\$626.00	\$4,860.00
Total Donor Pledges and Offerings	\$84,106.00	\$90,140.00	\$6,034.00	\$134,860.00
Other Revenue				
1-400160 - 04-Interest Income	\$73.10	\$73.08	(\$0.02)	\$146.16
1-400200 - 05R-Facilities Rental-Wdg,Bapt,mtg	\$600.00	\$640.00	\$40.00	\$960.00
1-400220 - 05R-Purch. Rec. Inc.(Clem/Lee/Amzn)	\$151.64	\$150.00	(\$1.64)	\$300.00
1-400230 - 05R-Harvest Fair & Pumpkin/Wreath	\$40.00	\$0.00	(\$40.00)	\$2,000.00
1-400235 - 05R-Projects (Youth,Cookbooks,Auct)	\$365.00	\$375.00	\$10.00	\$500.00
1-400250 - 05R-Trinity Trader to HTC	\$20,701.80	\$23,500.00	\$2,798.20	\$35,000.00
1-400260 - 04-Invested Funds=> Operations	\$37,500.00	\$48,000.00	\$10,500.00	\$72,000.00
1-400290 - 05R-Projects (Events,dinners)	\$2,151.00	\$0.00	(\$2,151.00)	\$0.00
Total Other Revenue	\$61,582.54	\$72,738.08	\$11,155.54	\$110,906.16
Non-Operating Revenue				
Funds for Transfer				
1-400115 - 11-Discretionary Offerings - Rev	\$3,614.00	\$2,400.00	(\$1,214.00)	\$3,600.00
1-400500 - 11-Xfer to Other Organizations-Rev	\$289.00	\$0.00	(\$289.00)	\$0.00
Total Funds for Transfer	\$3,903.00	\$2,400.00	(\$1,503.00)	\$3,600.00
Total Non-Operating Revenue	\$3,903.00	\$2,400.00	(\$1,503.00)	\$3,600.00
Total Revenues	\$149,591.54	\$165,278.08	\$15,686.54	\$249,366.16

Holy Trinity Church
 Analysis of Revenues & Expenses -Detail Landscaped dab DRAFT
 January to August 2023

Accounts	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Difference (This Year)	Annual Budget (This Year)
Expenses				
Personnel				
Clergy Compensation				
Rector				
1-500100 - 14-Rector - Salary	\$39,888.00	\$39,888.00	\$0.00	\$59,832.00
1-500120 - 14-Rector - Pension	\$10,531.84	\$10,531.84	\$0.00	\$15,797.81
1-500130 - 14-Rector - Med. & Dent. Coverage	\$10,455.20	\$10,455.20	\$0.00	\$15,682.80
1-500135 - 14-Rector - Medical & Dental Co-Pay	(\$1,777.44)	(\$1,777.36)	\$0.08	(\$2,666.08)
1-500140 - 14-Rector - Prof & Travel Expense	\$2,870.98	\$2,650.00	(\$220.98)	\$4,000.00
1-500160 - 14-Rector - Continuing Education	\$0.00	\$660.00	\$660.00	\$1,000.00
1-500180 - 14-Rector - Reimb SECA Soc Sec Tax	\$2,480.00	\$2,480.00	\$0.00	\$3,720.00
Total Rector	<u>\$64,448.58</u>	<u>\$64,887.68</u>	<u>\$439.10</u>	<u>\$97,366.53</u>
Other Clergy				
1-500305 - 14-Supply Clergy	\$245.00	\$1,800.00	\$1,555.00	\$2,700.00
1-500315 - 14-Clergy Travel Reimbursement	\$35.37	\$320.00	\$284.63	\$480.00
Total Other Clergy	<u>\$280.37</u>	<u>\$2,120.00</u>	<u>\$1,839.63</u>	<u>\$3,180.00</u>
Total Clergy Compensation	<u>\$64,728.95</u>	<u>\$67,007.68</u>	<u>\$2,278.73</u>	<u>\$100,546.53</u>
Lay Staff Compensation				
Lay Staff Salaries				
1-500400 - 14-Parish Administrator	\$13,320.00	\$13,320.00	\$0.00	\$19,980.00
1-500425 - 14-Organist/Choir Director	\$6,925.00	\$9,500.00	\$2,575.00	\$14,000.00
1-500450 - 14-Nursery Care Staff	\$0.00	\$160.00	\$160.00	\$960.00
1-500455 - 14-Sextons	\$2,988.00	\$6,000.00	\$3,012.00	\$9,000.00
1-500460 - 14-Housekeeping	\$4,185.00	\$4,225.00	\$40.00	\$6,300.00
Total Lay Staff Salaries	<u>\$27,418.00</u>	<u>\$33,205.00</u>	<u>\$5,787.00</u>	<u>\$50,240.00</u>
Total Lay Staff Compensation	<u>\$27,418.00</u>	<u>\$33,205.00</u>	<u>\$5,787.00</u>	<u>\$50,240.00</u>
Other Personnel Expenses				
1-500705 - 14-Background Screening	\$0.00	\$75.00	\$75.00	\$100.00
1-500710 - 14-Worker's Comp Insurance	\$775.00	\$960.00	\$185.00	\$960.00
1-500720 - 14-ER Employer Payroll Tax Expense	\$2,208.91	\$2,480.00	\$271.09	\$3,720.00
Total Other Personnel Expenses	<u>\$2,983.91</u>	<u>\$3,515.00</u>	<u>\$531.09</u>	<u>\$4,780.00</u>
Total Personnel	<u>\$95,130.86</u>	<u>\$103,727.68</u>	<u>\$8,596.82</u>	<u>\$155,566.53</u>
Christian Formation				
Adult				
1-510110 - 14-Adult Ed. Resources	\$80.00	\$300.00	\$220.00	\$400.00
Total Adult	<u>\$80.00</u>	<u>\$300.00</u>	<u>\$220.00</u>	<u>\$400.00</u>

Holy Trinity Church
 Analysis of Revenues & Expenses -Detail Landscaped dab DRAFT
 January to August 2023

Accounts	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Difference (This Year)	Annual Budget (This Year)
Children				
1-510105 - 14-Children's Curric/Sunday School	\$0.00	\$300.00	\$300.00	\$300.00
1-510115 - 14-Nursery Supplies	\$0.00	\$160.00	\$160.00	\$240.00
Total Children	\$0.00	\$460.00	\$460.00	\$540.00
Youth				
1-510600 - 14-Youth Curriculum	\$485.44	\$400.00	(\$85.44)	\$600.00
Total Youth	\$485.44	\$400.00	(\$85.44)	\$600.00
Total Christian Formation	\$565.44	\$1,160.00	\$594.56	\$1,540.00
Administration				
Office Expenses				
1-520100 - 14-Office Supplies & Paper	\$1,359.74	\$1,600.00	\$240.26	\$2,400.00
1-520105 - 14-Office Equipment Maintenance	\$0.00	\$320.00	\$320.00	\$480.00
1-520115 - 14-Tech / Software Exp	\$1,714.60	\$1,610.00	(\$104.60)	\$2,170.00
1-520120 - 14-Postage	\$750.30	\$720.00	(\$30.30)	\$1,080.00
1-520126 - 14-PayRoll Processing Fee	\$554.35	\$620.00	\$65.65	\$935.00
1-520130 - 14-Office Equipment	\$0.00	\$200.00	\$200.00	\$300.00
1-520135 - 14-Elect Giving Proc Fee	\$861.22	\$880.00	\$18.78	\$1,320.00
1-560220 - 14-External Printing	\$354.00	\$500.00	\$146.00	\$1,335.00
Total Office Expenses	\$5,594.21	\$6,450.00	\$855.79	\$10,020.00
Insurance and Tax				
1-520300 - 14-Property & Liability Insurance	\$5,242.75	\$5,045.00	(\$197.75)	\$6,779.00
1-520400 - 14-Prop. Tax & RI Bus. Fee	\$20.00	\$155.00	\$135.00	\$155.00
Total Insurance and Tax	\$5,262.75	\$5,200.00	(\$62.75)	\$6,934.00
Total Administration	\$10,856.96	\$11,650.00	\$793.04	\$16,954.00
Building & Grounds				
1-520600 - 14-Lawn Care / Snow Removal	\$431.91	\$1,730.00	\$1,298.09	\$1,875.00
1-520615 - 14-Pest Control	\$825.00	\$800.00	(\$25.00)	\$1,200.00
1-530300 - 14-Building Repairs	\$1,006.13	\$1,600.00	\$593.87	\$2,400.00
1-530310 - 14-Electrical Repair	\$0.00	\$400.00	\$400.00	\$600.00
1-530340 - 14-Cleaning Supplies	\$444.20	\$600.00	\$155.80	\$900.00
Total Building & Grounds	\$2,707.24	\$5,130.00	\$2,422.76	\$6,975.00
Clergy Discret. and Other Orgs				
1-540100 - 18-Rector Discretionary - Exp	\$3,614.00	\$2,400.00	(\$1,214.00)	\$3,600.00
1-540500 - 18-Xfer to Other Orgs - Exp	\$339.00	\$0.00	(\$339.00)	\$0.00
Total Clergy Discret. and Other Orgs	\$3,953.00	\$2,400.00	(\$1,553.00)	\$3,600.00
Diocesan Support				

Holy Trinity Church
 Analysis of Revenues & Expenses -Detail Landscaped dab DRAFT
 January to August 2023

Accounts	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Difference (This Year)	Annual Budget (This Year)
1-550100 - 12-Diocesan Apportionment	\$20,972.00	\$20,972.00	\$0.00	\$31,456.00
Total Diocesan Support	\$20,972.00	\$20,972.00	\$0.00	\$31,456.00
Parish Life				
Fellowship				
1-510315 - 13-Hospitality / Meals	\$480.70	\$800.00	\$319.30	\$1,200.00
Total Fellowship	\$480.70	\$800.00	\$319.30	\$1,200.00
Worship				
1-560200 - 14-Altar Guild	\$759.45	\$800.00	\$40.55	\$1,200.00
1-560205 - 14-Flower Fund	\$42.78	\$0.00	(\$42.78)	\$0.00
Total Worship	\$802.23	\$800.00	(\$2.23)	\$1,200.00
Music Ministries				
1-510210 - 14-Instrumentalists	\$625.00	\$0.00	(\$625.00)	\$0.00
1-510220 - 14-Instrument Maintenance	\$0.00	\$950.00	\$950.00	\$1,500.00
1-510230 - 14-Music Supplies	\$0.00	\$150.00	\$150.00	\$200.00
Total Music Ministries	\$625.00	\$1,100.00	\$475.00	\$1,700.00
General Ministries				
1-510320 - 14-Vestry Expenses	\$588.22	\$450.00	(\$138.22)	\$700.00
1-510325 - 05E-Trinity Trader	\$22.33	\$400.00	\$377.67	\$600.00
1-510330 - 13-Outreach/Educat/Awareness	\$1,455.00	\$2,200.00	\$745.00	\$3,300.00
1-510335 - 14-Stewardship	\$471.47	\$530.00	\$58.53	\$805.00
1-510340 - 05E-Projects (Events,Dinners)	\$563.06	\$0.00	(\$563.06)	\$0.00
1-510345 - 05E-Harvest Fair expenses	\$0.00	\$0.00	\$0.00	\$375.00
Total General Ministries	\$3,100.08	\$3,580.00	\$479.92	\$5,780.00
Total Parish Life	\$5,008.01	\$6,280.00	\$1,271.99	\$9,880.00
Utilities				
1-520200 - 14-Telephone & Internet	\$2,314.63	\$2,600.00	\$285.37	\$3,900.00
1-520205 - 14-Electricity	\$5,143.24	\$2,850.00	(\$2,293.24)	\$4,125.00
1-520207 - 14-Electricity Rectory	\$1,283.91	\$1,120.00	(\$163.91)	\$1,800.00
1-520210 - 14-Water & Sewer	\$849.58	\$1,045.00	\$195.42	\$1,730.00
1-520215 - 14-Oil/Gas Heat	\$2,972.29	\$5,850.00	\$2,877.71	\$7,750.00
1-520217 - 14-Oil/Gas Heat Rectory	\$1,353.84	\$1,230.00	(\$123.84)	\$1,680.00
1-520220 - 14-Trash & Disposal	\$1,335.22	\$1,280.00	(\$55.22)	\$1,920.00
1-520225 - 14-Security/Fire Alarm	\$624.80	\$750.00	\$125.20	\$1,100.00
Total Utilities	\$15,877.51	\$16,725.00	\$847.49	\$24,005.00
Total Expenses	\$155,071.02	\$168,044.68	\$12,973.66	\$249,976.53

Holy Trinity Church
Analysis of Revenues & Expenses -Detail Landscaped dab DRAFT
January to August 2023

Accounts	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Difference (This Year)	Annual Budget (This Year)
Net Total	(\$5,479.48)	(\$2,766.60)	\$2,712.88	(\$610.37)

October

Vanguard
100 Vanguard Boulevard
Malvern, PA 19355

I hereby certify that I, Bettine Besier serves as the Secretary of The Diocese of Rhode Island, a corporation solely duly organized and existing under the laws of the state of Rhode Island.

I hereby certify that any of the following individuals are authorized and directed to execute on behalf of the corporation all instruments, documents, and papers necessary and proper to carry out all activities under the corporation as of December 1, 2023.

Edward E. Biddle, CFO
Joan T. DeCelles, Finance Director
Victoria S. Escalera, Treasurer

Sincerely,

Bettine Besier, Secretary of The Diocese of Rhode Island
Tax ID # 05-0258952

THE DIOCESE OF RHODE ISLAND

FINANCIAL STATEMENTS

December 31, 2022

with summarized comparative financial information
as of and for the year ended December 31, 2021

WITH

INDEPENDENT AUDITOR'S REPORT

THE DIOCESE OF RHODE ISLAND

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CAMPANA, SARZA & TATEWOSIAN, LLP
CERTIFIED PUBLIC ACCOUNTANTS
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MEMBER AMERICAN INSTITUTE
OF CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Diocesan Council of
The Diocese of Rhode Island
Providence, Rhode Island

Opinion

We have audited the accompanying financial statements of The Diocese of Rhode Island (a nonprofit organization), which comprise the statement of financial position as of December 31, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Diocese of Rhode Island as of December 31, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of The Diocese of Rhode Island and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about The Diocese of Rhode Island's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

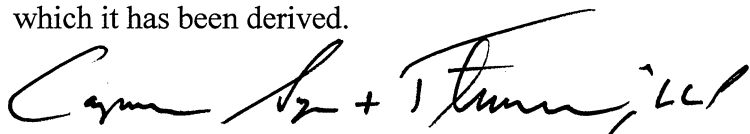
In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of The Diocese of Rhode Island's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about The Diocese of Rhode Island's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited The Diocese of Rhode Island's 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 13, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2021, is consistent, in all material respects, with the audited financial statements from which it has been derived.



October 2, 2023

THE DIOCESE OF RHODE ISLAND

STATEMENT OF FINANCIAL POSITION

December 31, 2022

with comparative financial information for December 31, 2021

	<u>2022</u>	<u>2021</u>
ASSETS		
CASH AND CASH EQUIVALENTS	\$ 1,264,427	\$ 634,391
RECEIVABLES:		
Apportionment, net	10,132	1,512
Loans	475,154	465,177
Other	411	86,855
Total receivables	<u>485,697</u>	<u>553,544</u>
BENEFICIAL INTEREST IN PERPETUAL TRUSTS	478,625	616,506
ENDOWMENT INVESTMENTS	33,843,280	40,231,710
PROPERTY AND EQUIPMENT, Net	<u>9,416,449</u>	<u>8,707,947</u>
TOTAL ASSETS	<u>\$ 45,488,478</u>	<u>\$ 50,744,098</u>
LIABILITIES AND NET ASSETS		
ACCOUNTS PAYABLE AND ACCRUED EXPENSES	<u>\$ 362,398</u>	<u>\$ 367,490</u>
NET ASSETS:		
Without donor restrictions	21,303,140	22,211,939
With donor restrictions	23,822,940	28,164,669
TOTAL NET ASSETS	<u>45,126,080</u>	<u>50,376,608</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 45,488,478</u>	<u>\$ 50,744,098</u>

See accompanying notes to financial statements.

THE DIOCESE OF RHODE ISLAND

STATEMENT OF ACTIVITIES

For the year ended December 31, 2022

with summarized comparative financial information for the year ended December 31, 2021

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>2022 Total</u>	<u>2021 Total</u>
REVENUE AND OTHER SUPPORT:				
Apportionment	\$ 1,539,567	\$ 0	\$ 1,539,567	\$ 1,552,365
Contributions	0	783,682	783,682	1,017,143
Program services revenue	297,479	0	297,479	152,333
Interest income	7,680	0	7,680	6,533
Investment returns designated for current operations	472,065	960,545	1,432,610	1,403,668
Rental income	1,270,282	0	1,270,282	305,922
Net assets released from restrictions	1,769,445	(1,769,445)	0	0
Total operating revenue and other support	<u>5,356,518</u>	<u>(25,218)</u>	<u>5,331,300</u>	<u>4,437,964</u>
EXPENSES:				
Program expenses	3,363,217	0	3,363,217	2,965,308
Administration and finance	987,996	0	987,996	879,962
Fundraising and development	38,598	0	38,598	96,476
Total operating expenses	<u>4,389,811</u>	<u>0</u>	<u>4,389,811</u>	<u>3,941,746</u>
CHANGES IN NET ASSETS BEFORE OTHER CHANGES	<u>966,707</u>	<u>(25,218)</u>	<u>941,489</u>	<u>496,218</u>
OTHER CHANGES:				
Investment returns (losses) not designated for current operations	(2,065,913)	(4,216,751)	(6,282,664)	3,779,364
Change in value of beneficial interests in perpetual trusts	0	(137,880)	(137,880)	59,419
Gain on sale of property	190,407	0	190,407	105,670
Center for Reconciliation distribution	0	38,120	38,120	0
Total other changes	<u>(1,875,506)</u>	<u>(4,316,511)</u>	<u>(6,192,017)</u>	<u>3,944,453</u>
TOTAL CHANGES IN NET ASSETS	<u>(908,799)</u>	<u>(4,341,729)</u>	<u>(5,250,528)</u>	<u>4,440,671</u>
NET ASSETS, January 1	<u>22,211,939</u>	<u>28,164,669</u>	<u>50,376,608</u>	<u>45,935,937</u>
NET ASSETS, December 31	<u>\$ 21,303,140</u>	<u>\$ 23,822,940</u>	<u>\$ 45,126,080</u>	<u>\$ 50,376,608</u>

See accompanying notes to financial statements.

THE DIOCESE OF RHODE ISLAND

STATEMENT OF FUNCTIONAL EXPENSES

For the year ended December 31, 2022

with summarized comparative financial information for the year ended December 31, 2021

	Program Service - <u>Ministry</u>	Administration and <u>Finance</u>	Fundraising and <u>Development</u>	2022 <u>Total</u>	2021 <u>Total</u>
Compensation	\$ 901,690	\$ 512,836	\$ 23,136	\$ 1,437,662	\$ 1,387,444
Congregation grants	442,187	0	0	442,187	548,141
Support to National Church & Province	381,627	0	0	381,627	325,679
Charitable grants to others	261,134	0	0	261,134	283,820
Programs	234,976	0	0	234,976	164,126
Buildings and grounds	929,442	101,078	0	1,030,520	690,174
Depreciation	66,004	23,271	0	89,275	110,862
Office expenses	18,999	69,761	12,117	100,877	87,753
Professional services and bank fees	13,727	248,786	2,072	264,585	197,491
Conferences	43,255	240	0	43,495	19,478
Miscellaneous	2,779	28,714	0	31,493	37,840
Travel	30,148	2,360	0	32,508	16,938
Communications	14,206	950	1,273	16,429	24,176
Education	2,968	0	0	2,968	22,908
Consultants	20,075	0	0	20,075	24,916
	<u>\$ 3,363,217</u>	<u>\$ 987,996</u>	<u>\$ 38,598</u>	<u>\$ 4,389,811</u>	<u>\$ 3,941,746</u>

See accompanying notes to financial statements.

THE DIOCESE OF RHODE ISLAND

STATEMENT OF CASH FLOWS

For the year ended December 31, 2022

with comparative financial information for the year ended December 31, 2021

	<u>2022</u>	<u>2021</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Changes in net assets	\$ (5,250,528)	\$ 4,440,671
Adjustments to reconcile changes in net assets to net cash provided by operating activities:		
Depreciation	89,275	110,862
Realized and unrealized (gains) losses - investments	6,282,664	(3,779,361)
Realized and unrealized (gains) losses - beneficial interest in perpetual trusts	137,880	(59,420)
Realized gain on sale of property and equipment	(190,407)	(105,670)
(Increase) decrease in receivables	67,847	(38,419)
Increase (decrease) in accounts payable and accrued expenses	(5,092)	68,529
Net cash provided by operating activities	<u>1,131,639</u>	<u>637,192</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of property and equipment	(838,532)	(447,279)
Proceeds on sale of property and equipment	231,163	304,083
Additions to investments	(742,550)	(1,891,718)
Withdrawals from investments	848,316	858,760
Net cash used by investing activities	<u>(501,603)</u>	<u>(1,176,154)</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	630,036	(538,962)
CASH AND CASH EQUIVALENTS, January 1	<u>634,391</u>	<u>1,173,353</u>
CASH AND CASH EQUIVALENTS, December 31	<u>\$ 1,264,427</u>	<u>\$ 634,391</u>
SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION:		
CASH PAID FOR:		
Interest	\$ 0	\$ 0
Taxes	0	0
NON CASH INVESTING ACTIVITIES	0	0

See accompanying notes to financial statements.

THE DIOCESE OF RHODE ISLAND

NOTES TO FINANCIAL STATEMENTS

December 31, 2022 with summarized comparative financial information
as of and for the year ended December 31, 2021

Note 1. PRINCIPAL ACTIVITY AND SIGNIFICANT ACCOUNTING POLICIES

Organization

The Diocese of Rhode Island (“Diocese”) is a nonprofit religious corporation established under the laws of the State of Rhode Island. The Diocese is dedicated to establishing, developing, and furthering the mission of The Episcopal Church in Rhode Island.

The Diocese is supported by apportionment amounts received from member parishes, investment income, grants and contributions received from various donors, program related fees, and rental income.

The accompanying financial statements do not include the activities of any of the following funds or entities: The Diocesan Investment Trust; Cathedral of St. John; and the individual parishes and missions within the Diocese.

Comparative Financial Information

The accompanying financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America (GAAP). Accordingly, such information should be read in conjunction with our audited financial statements for the year ended December 31, 2021, from which the summarized information was derived.

Cash Equivalents

The Diocese considers all highly liquid instruments with an original maturity of three months or less, which are neither held for nor restricted by donors for long-term purposes, to be cash and cash equivalents. Cash and highly liquid financial instruments restricted to building projects, endowments that are perpetual in nature, or other long-term purposes are excluded from this definition.

Receivables

Accounts receivable are stated at the amount management expects to collect on outstanding balances. Management determines the allowance for uncollectable accounts receivable based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and either a credit to accounts receivable or reclassification as a grant to the church whose debt was relieved. The Diocese has established an allowance for uncollectable accounts receivable at December 31, 2022 of \$5,429.

THE DIOCESE OF RHODE ISLAND

NOTES TO FINANCIAL STATEMENTS

December 31, 2022 with summarized comparative financial information
as of and for the year ended December 31, 2021

Property and Equipment

The Diocese records property and equipment additions over \$6,000 at cost, or if donated, at fair value on the date of donation. Missions and other real property in the name of the Diocese at January 1, 1982 were recorded at appraised value. Depreciation and amortization are computed using the straight-line method over the estimated useful lives of the assets ranging from three to thirty years, or in the case of capitalized leased assets or leasehold improvements, the lesser of the useful life of the asset or the lease term. When assets are sold or otherwise disposed of, the cost and related depreciation or amortization are removed from the accounts, and any resulting gain or loss is included in the statement of activities. Costs of maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed currently.

The Diocese reviews the carrying values of property and equipment for impairment whenever events or circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. When considered impaired, an impairment loss is recognized to the extent carrying value exceeds the fair value of the asset. There were no indicators of asset impairment during the years ended December 31, 2022 and 2021.

Beneficial Interests in Perpetual Trusts

The Diocese is named as an irrevocable beneficiary of several perpetual trusts held and administered by independent trustees. Perpetual trusts provide for the distribution of the net income of the trusts to the Diocese; however, the Diocese will never receive the assets of the trusts. At the date the Diocese receives notice of a beneficial interest, a contribution with donor restrictions of a perpetual nature is recorded in the statement of activities, and a beneficial interest in perpetual trust is recorded in the statement of financial position at the fair value of the underlying trust assets. Thereafter, beneficial interests in the trusts are reported at the fair value of the trusts' assets in the statement of financial position, with trust distributions and changes in fair value recognized in the statement of activities.

Investments

The Diocese records investment purchases at cost, or if donated, at fair value on the date of donation. Thereafter, investments are reported at their fair values in the statement of financial position. Net investment return/(loss) is reported in the statement of activities and consists of interest and dividend income, realized and unrealized capital gains and losses, less external and direct internal investment expenses. The Diocese's investments are in pooled investment funds held by the Diocesan Investment Trust, a separate non-regulated investment fund organized to provide investment options to the Diocese, its parishes, and other related organizations. The investments in the Diocesan Investment Trust are carried at estimated fair value based principally upon the quoted market prices of the underlying assets of the trust.

THE DIOCESE OF RHODE ISLAND

NOTES TO FINANCIAL STATEMENTS

December 31, 2022 with summarized comparative financial information
as of and for the year ended December 31, 2021

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – These are net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. Over the years, the Diocese has designated certain net assets without donor restrictions, for an operating reserve that functions as an endowment.

Net Assets With Donor Restrictions – These are net assets subject to donor (or certain grantor) restrictions. Some donor restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Revenue and Revenue Recognition

Revenue is recognized when earned. Contributions are recognized when cash, securities or other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give – that is, those with a measurable performance or other barrier and a right of return – are not recognized until the conditions on which they depend have been substantially met. There are no unrecognized contributions at December 31, 2022.

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Income Taxes

The Diocese qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and, therefore, has no provision for federal income taxes. In addition, the Diocese qualifies for the charitable contribution deduction under Section 170(b)(1)(A).

THE DIOCESE OF RHODE ISLAND

NOTES TO FINANCIAL STATEMENTS

December 31, 2022 with summarized comparative financial information
as of and for the year ended December 31, 2021

Reclassifications

Certain reclassifications of amounts previously reported have been made to the accompanying consolidated financial statements to maintain consistency between periods presented. The reclassifications had no impact on previously reported net assets.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates, and those differences could be material.

Financial Instruments and Credit Risk

The Diocese manages deposit concentration risk by placing cash, money market accounts, and certificates of deposit with financial institutions generally considered to be creditworthy. At times, amounts on deposit may exceed insured limits or include uninsured investments in money market mutual funds. To date, no losses have occurred in any of these accounts. Credit risk associated with accounts receivable and promises to give is considered to be limited due to high historical collection rates. Investments are made by diversified investment managers whose performance is monitored by an investment committee. Although the fair values of investments are subject to fluctuation on a year-to-year basis, the investment committee believes that the investment policies and guidelines are prudent for the long-term welfare of the organization.

Date of Management's Review

Subsequent events were evaluated through October 2, 2023, which is the date the financial statements were available to be issued.

Note 2. LIQUIDITY AND AVAILABILITY

Minimum financial assets available for general expenditure, that is, assets without donor or other restrictions limiting their use, within one year of the balance sheet date comprise the following:

	<u>2022</u>	<u>2021</u>
Cash and cash equivalents	\$ 650,352	\$ 422,144
Accounts receivable	10,543	88,367
Distributions from beneficial interest in perpetual trusts	30,000	24,000
Endowment spending-rate distributions and appropriations	<u>1,410,000</u>	<u>1,405,000</u>
	<u>\$ 2,100,895</u>	<u>\$ 1,939,511</u>

THE DIOCESE OF RHODE ISLAND

NOTES TO FINANCIAL STATEMENTS

December 31, 2022 with summarized comparative financial information
as of and for the year ended December 31, 2021

Endowment funds consist of donor-restricted endowments and funds designated by the Diocesan Council as endowments. Income from donor-restricted endowments is restricted for specific purposes, with the exception of the amounts available for general use. Donor-restricted endowment funds are not available for general expenditure.

Diocesan Council-designated endowment of \$11,375,205 is subject to an annual spending rate as described in Note 5. Although spending from this Diocesan Council-designated endowment is not intended in amounts greater than those appropriated for general expenditure as part of the annual budget approval and appropriation, these funds could be made available for spending if necessary.

As part of its liquidity management plan, the Diocese invests cash in excess of daily requirements in short-term investments, certificates of deposit, and money market funds. Occasionally, the Diocese designates a portion of any operating surplus to its operating reserve fund maintained in the Diocesan Investment Trust. This designated portion was \$357,987 in 2022 and \$584,895 in 2021.

Note 3. FAIR VALUE MEASUREMENTS AND DISCLOSURES

The Diocese reports certain assets at fair value in the financial statements. Fair value is the price that would be received to sell an asset or paid to transfer a liability, in an orderly transaction in the asset or liability's principal or most advantageous market at the measurement date under current market conditions, regardless of whether that price is directly observable or estimated using another valuation technique. Inputs used to determine fair value refer broadly to the assumptions that market participants would use in pricing the asset or liability, including assumptions about risk. Inputs may be observable or unobservable. Observable inputs are inputs that reflect the assumptions market participants would use in pricing the asset or liability based on market data obtained from sources independent of the reporting entity. Unobservable inputs are inputs that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset or liability based on the best information available. A three-tier hierarchy categorizes the inputs as follows:

Level 1 – Quoted prices (unadjusted) in active markets for identical assets or liabilities that Diocesan managers can access at the measurement date.

Level 2 – Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability, and market-corroborated inputs.

Level 3 – Unobservable inputs for the asset or liability. In these situations, Diocesan managers develop inputs using the best information available in the circumstances.

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In some cases, the inputs used to measure the fair value of an asset or a liability might be categorized within different levels of the fair value hierarchy. In those cases, the fair value measurement is categorized in its entirety in the same level of the fair value hierarchy as the lowest level input that is significant to the entire measurement. Assessing the significance of a particular input to entire measurement requires judgment, taking into account factors specific to the asset or liability. The categorization of an asset within the hierarchy is based upon the pricing transparency of the asset and does not necessarily correspond to our assessment of the quality, risk, or liquidity profile of the asset or liability.

The Diocese uses net asset value (NAV) per share, as a practical expedient to estimate the fair values of pooled investment funds, which do not have readily determinable fair values. Investments that are measured at fair value using NAV per share as a practical expedient are not classified in the fair value hierarchy.

The fair values of beneficial interests in perpetual trusts are determined by us using the fair values of trust investments as reported by their trustees.

The following table presents assets measured at fair value on a recurring basis or by using NAV per share as a practical expedient at December 31, 2022:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Investments Measured at NAV</u>	<u>Total</u>
Beneficial interests	\$ 0	\$ 0	\$ 478,625	\$ 0	\$ 478,625
Pooled investment funds – Diocesan Investment Trust	<u>0</u>	<u>0</u>	<u>0</u>	<u>33,843,280</u>	<u>33,843,280</u>
Investments at fair value	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 478,625</u>	<u>\$33,843,280</u>	<u>\$34,321,905</u>

The following table presents assets measured at fair value on a recurring basis or by using NAV per share as a practical expedient at December 31, 2021:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Investments Measured at NAV</u>	<u>Total</u>
Beneficial interests	\$ 0	\$ 0	\$ 616,506	\$ 0	\$ 616,506
Pooled investment funds – Diocesan Investment Trust	<u>0</u>	<u>0</u>	<u>0</u>	<u>40,231,710</u>	<u>40,231,710</u>
Investments at fair value	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 616,506</u>	<u>\$40,231,710</u>	<u>\$40,848,216</u>

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A description of the valuation methodologies used for assets measured at fair value follows. There have been no changes to the methodologies used.

- i. Beneficial interests: Valued at the carrying value utilized by the trustee financial institutions.
- ii. Pooled Investment Funds - Diocesan Investment Trust (DIT): Valued at the net asset value of shares on last day of the fiscal year, which is the basis for transactions at that date.

The following is a reconciliation of the beginning and ending balance of assets measured at fair value on a recurring basis using significant unobservable inputs (Level 3) for the years ended December 31, 2022 and 2021:

	<u>Beneficial Interests in Perpetual Trusts</u>	
	<u>2022</u>	<u>2021</u>
Beginning balance	\$ 616,506	\$ 557,086
Investment return, net	(114,874)	80,910
Distributions	(23,007)	(21,490)
Ending balance	<u>\$ 478,625</u>	<u>\$ 616,506</u>

The following table summarizes investments for which fair value is measured using net asset value per share as a practical expedient as of December 31, 2022 and 2021:

<u>December 31, 2022</u>	<u>Fair Value</u>	<u>Redemption Frequency</u>	<u>Redemption Notice Period</u>
Pooled investment funds – Diocesan Investment Trust	\$33,843,280	Daily	Daily
<u>December 31, 2021</u>	<u>Fair Value</u>	<u>Redemption Frequency</u>	<u>Redemption Notice Period</u>
Pooled investment funds – Diocesan Investment Trust	\$40,231,710	Daily	Daily

Pooled Investments are held in the DIT. Funds are invested to provide long-term growth of capital and income. The asset allocation objectives for the DIT in 2022 and 2021 were in the ranges of 40-75% for equities, 25-60% for fixed income, and 0-20% in cash. The portfolio is allocated among several investment managers and holds cash, securities, equities, mutual funds, and alternative investments.

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Note 4. PROPERTY AND EQUIPMENT

Property and equipment consist of the following at December 31, 2022 and 2021:

	<u>2022</u>	<u>2021</u>
Land and buildings	\$ 13,348,645	\$ 12,749,614
Equipment	157,589	157,589
Motor vehicles	<u>199,296</u>	<u>106,054</u>
Total	13,705,530	13,013,257
Less accumulated depreciation	<u>4,289,081</u>	<u>4,305,310</u>
Property and equipment, net	<u>\$ 9,416,449</u>	<u>\$ 8,707,947</u>

Depreciation expense for 2022 and 2021 was \$89,275 and \$110,862 respectively.

Note 5. ENDOWMENT

The Diocese's endowment consists of approximately 100 individual funds established for a variety of purposes, including both donor-restricted endowment funds and funds designated by the Diocese to function as endowments. Net assets associated with endowment funds, including funds designated by the Diocese to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

Interpretation of Relevant Law

The Diocese has interpreted the Rhode Island Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the date of the donor-restricted endowment funds, unless there are explicit donor stipulations to the contrary. At December 31, 2022 and 2021, there were no such donor stipulations. As a result of this interpretation, the Diocese retains in perpetuity (a) the original value of initial and subsequent gift amounts donated to the Endowment and (b) any accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added. Donor-restricted amounts not retained in perpetuity are subject to appropriation for expenditure by the Diocese in a manner consistent with the standard of prudence prescribed by UPMIFA. The Diocese considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- The duration and preservation of the fund
- The purposes of the Diocese and the donor-restricted endowment fund
- General economic conditions
- The possible effect of inflation and deflation
- The expected total return from income and the appreciation of investments
- Other resources of the Diocese
- The investment policies of the Diocese

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Net assets comprising true endowment funds and funds designated by the Diocese to function as endowments are invested in the Diocesan Investment Trust and managed by the Diocesan Commission on Investments which functions as the Trust's Board. The classification of net assets in endowment funds are as follows at December 31, 2022 and 2021:

	<u>2022</u>		
	<u>Without Donor</u>	<u>With Donor</u>	<u>Total</u>
	<u>Restrictions</u>	<u>Restrictions</u>	
Diocesan Council-designated Endowment funds	\$ 11,375,205	\$ 0	\$ 11,375,205
Donor-restricted endowment funds:			
Original donor-restricted gift amount required to be maintained in perpetuity by donor	0	3,215,191	3,215,191
Accumulated investment gains	0	7,147,442	7,147,442
Term endowment	<u>0</u>	<u>12,105,442</u>	<u>12,105,442</u>
	<u>\$ 11,375,205</u>	<u>\$ 22,468,075</u>	<u>\$ 33,843,280</u>
	<u>2021</u>		
	<u>Without Donor</u>	<u>With Donor</u>	<u>Total</u>
	<u>Restrictions</u>	<u>Restrictions</u>	
Diocesan Council-designated Endowment funds	\$ 13,157,958	\$ 0	\$ 13,157,958
Donor-restricted endowment funds:			
Original donor-restricted gift amount required to be maintained in perpetuity by donor	0	3,215,191	3,215,191
Accumulated investment gains	0	9,046,169	9,046,169
Term endowment	<u>0</u>	<u>14,812,392</u>	<u>14,812,392</u>
	<u>\$ 13,157,958</u>	<u>\$ 27,073,752</u>	<u>\$ 40,231,710</u>

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Funds with Deficiencies

From time to time, certain donor-restricted endowment funds may have fair values less than the amount required to be maintained by donors or by law (underwater endowments). The Diocese has interpreted UPMIFA to permit spending from underwater endowments in accordance with prudent measures required under law. At December 31, 2022 and 2021, there were no funds with fair values less than the amount required to be maintained by donors.

Investment and Spending Policies

The Diocese has adopted investment and spending policies for the endowment that attempt to provide a predictable stream of funding for programs and operations while seeking to maintain the purchasing power of the endowment assets. Over time, long-term rates of return should be equal to an amount sufficient to maintain the purchasing power of the endowment assets, to provide the necessary capital to fund the spending policy, and to cover the costs of managing the endowment investments. To satisfy this long-term rate-of-return objective, the investment portfolio is structured on a total-return approach through which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Diocese targets a diversified asset allocation to achieve its long-term return objectives within prudent risk constraints.

Each year, the Diocese uses an endowment spending-rate formula to determine the maximum amount to spend from the endowment, including any individual endowments deemed to be underwater. The rate, determined and adjusted from time to time by the Diocese's Commission on Investments, is applied to the average fair value of the endowment investments for the prior sixteen quarters. The normal spending range is 4% to 5% with the objective being to hold the spending rate to no more than 5% over time. In establishing this policy, the Diocese's Commission on Investments considered the long-term expected return on the endowment and set the rate with the objective of maintaining the purchasing power of the endowment over time.

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Changes in endowment net assets for the year ended December 31, 2022 are as follows:

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Endowment net assets, beginning of the year	\$ 13,157,958	\$ 27,073,752	\$ 40,231,710
Investment return:			
Dividend and interest income	467,160	942,442	1,409,602
Gains (losses)	(2,065,913)	(4,216,751)	(6,282,664)
Total investment return	(1,598,753)	(3,274,309)	(4,873,062)
Other changes:			
Contributions	0	202,394	202,394
Transfers to endowment funds	357,987	182,169	540,156
Appropriation of endowment assets for expenditure	(541,987)	(1,715,931)	(2,257,918)
Total other changes	(184,000)	(1,331,368)	(1,515,368)
Endowment net assets, end of the year	<u>\$ 11,375,205</u>	<u>\$ 22,468,075</u>	<u>\$ 33,843,280</u>

Changes in endowment net assets for the year ended December 31, 2021 are as follows:

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Endowment net assets, beginning of the year	\$ 12,082,197	\$ 23,337,193	\$ 35,419,390
Investment return:			
Dividend and interest income	458,337	923,841	1,382,178
Gains (losses)	1,294,632	2,484,732	3,779,364
Total investment return	1,752,969	3,408,573	5,161,542
Other changes:			
Contributions	0	507,555	507,555
Transfers to endowment funds	584,895	799,266	1,384,161
Appropriation of endowment assets for expenditure	(1,262,103)	(978,835)	(2,240,938)
Total other changes	(677,208)	327,986	(349,222)
Endowment net assets, end of the year	<u>\$ 13,157,958</u>	<u>\$ 27,073,752</u>	<u>\$ 40,231,710</u>

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Note 6. LOANS RECEIVABLE

The Diocese maintains a revolving loan fund for the purpose of granting loans to parishes and missions in need of financial assistance. The Diocese approved new loans totaling \$149,000 and \$291,429 in 2022 and 2021, respectively, and collected \$139,023 and \$105,589 from repayments of loan principal and interest in 2022 and 2021, respectively. At December 31, 2022, fourteen (14) loans were outstanding totaling \$475,154 and at December 31, 2021 seventeen (17) loans were outstanding totaling \$465,177. Interest is charged on the loan balances at an annual rate ranging from 1.50% to 3.75%. The loans mature at various dates until the year 2029.

In 2020, Diocesan Council authorized a deferral of payments for churches participating in the Revolving Loan Fund from June 2020 through June 2021. The intent of the deferral was simply to assist churches with cash flow by reducing their debt service payments for their Revolving Loan balance during the period most impacted by the COVID pandemic. The terms of the loan payment deferral included no requirement for monthly payments including interest during the deferral period. The term of each loan was extended by one year to match the deferral period so the total residual balance and total interest charged on the loans remained the same. Loan repayments resumed in 2021, and all loans were current at December 31, 2022.

Based on credit worthiness established by the Diocese's review process when granting loans and its experience with the churches maintaining other payments to the Diocese such as their apportionment assessments, the Diocese does not view the Revolving Loan accounts as impaired and does not believe there is any risk of default on the remaining loans.

Note 7. FUNCTIONALIZED EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. Compensation costs such as salaries and wages, benefits, and payroll taxes have been allocated on the basis of estimates of time and effort. Depreciation and buildings and grounds expenses have been allocated on the basis of each individual property or building's primary use. Professional services, information technology, communications, and other expenses, have been allocated according to account-level information about the function supported by the expense.

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Note 8. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consisting of property and investments are restricted for the following purposes at December 31, 2022 and 2021:

	<u>2022</u>	<u>2021</u>
Subject to expenditure for specified purpose:		
Congregational Development	\$ 64,218	\$ 50,472
Youth and Family	4,213	(141,032)
Outreach and Advocacy	183,858	69,240
Office of the Bishop	163,613	137,187
Custodial	<u>198,173</u>	<u>96,379</u>
	<u>614,075</u>	<u>212,246</u>
Endowments:		
Subject to appropriation and expenditure when a specified event occurs:		
Congregational Development	1,420,334	1,673,124
Youth and Family	1,396,861	2,229,996
Outreach and Advocacy	2,682,022	3,207,790
Office of the Bishop	3,454,789	4,057,719
Custodial	<u>3,151,435</u>	<u>3,643,762</u>
	<u>12,105,441</u>	<u>14,812,391</u>
Subject to endowment spending policy and appropriation:		
Congregational Development	1,264,709	1,497,025
Youth and Family	76,172	89,684
Outreach and Advocacy	2,752,576	3,258,199
Office of the Bishop	3,692,532	4,370,527
Custodial	<u>2,576,645</u>	<u>3,045,926</u>
	<u>10,362,634</u>	<u>12,261,361</u>
Total endowments	<u>22,468,075</u>	<u>27,073,752</u>
Not subject to spending policy or appropriation:		
Revolving loans	50,000	50,000
Beneficial interests in perpetual trusts:		
Office of the Bishop	371,182	476,402
Custodial	107,443	140,104
Land:		
Youth and Family	107,693	107,693
Custodial	<u>104,472</u>	<u>104,472</u>
	<u>740,790</u>	<u>878,671</u>
Total net assets with donor restrictions	<u>\$ 23,822,940</u>	<u>\$ 28,164,669</u>

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Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors as follows for the years ended December 31, 2022 and 2021:

	<u>2022</u>	<u>2021</u>
Satisfaction of purpose restrictions:		
Congregational Development	\$ 87,067	\$ 57,761
Youth and Family	118,603	189,085
Outreach and Advocacy	96,739	174,983
Office of the Bishop	1,681	5,843
Custodial	<u>2,775</u>	<u>0</u>
	<u>306,865</u>	<u>427,672</u>
Distributions from beneficial interests in perpetual trusts:		
Office of the Bishop	<u>17,325</u>	<u>9,241</u>
Restricted-purpose spending-rate distributions and appropriations:		
Congregational Development	77,729	103,595
Youth and Family	787,364	63,479
Outreach and Advocacy	226,070	218,092
Office of the Bishop	265,238	273,465
Custodial	<u>88,854</u>	<u>191,600</u>
	<u>1,445,255</u>	<u>850,231</u>
Total net assets released from donor restrictions	<u>\$ 1,769,445</u>	<u>\$ 1,287,144</u>

Note 9. NET ASSETS DESIGNATED BY THE BOARD

Net assets without donor restrictions designated by Diocesan Council consisting of property and investments are restricted for the following purposes at December 31, 2022 and 2021:

	<u>2022</u>	<u>2021</u>
Designated for operating reserve:		
Administration and Finance	\$ 413,072	\$ 465,177
Custodial	<u>553,408</u>	<u>85,937</u>
	<u>966,480</u>	<u>551,114</u>
Designated for endowment:		
Congregational Development	7,927	9,383
Youth and Family	367,824	373,304
Office of the Bishop	50,958	60,318
Administration and finance	9,536,075	10,957,317
Custodial	<u>1,412,421</u>	<u>1,623,412</u>
	<u>11,375,205</u>	<u>13,023,734</u>

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Invested in property and equipment:		
Youth and Family	1,564,388	849,167
Office of the Bishop	110,993	130,522
Administration and finance	7,344,152	7,426,631
Custodial	<u>184,751</u>	<u>89,463</u>
	<u>9,204,284</u>	<u>8,495,783</u>
 Total net assets designated by the Board	 <u>\$ 21,545,969</u>	 <u>\$ 22,070,631</u>

Note 10. EMPLOYEE BENEFITS

The Diocese has a defined benefit pension plan covering certain retired lay employees. Benefits are based on years of service and the employee's average earnings for the highest five (5) consecutive years. The Diocese's funding policy is to annually contribute the amount required under the minimum funding standards.

The Diocese participates in a defined contribution plan to cover active lay employees. Contributions are made by the Diocese at a minimum of five percent of an employee's salary to a maximum of nine percent. The Diocese contributed \$55,524 and \$47,866 to this plan in 2022 and 2021, respectively.

The Diocese participates in The Church Pension Fund, a defined benefit plan to cover active clergy. Contributions are 18% of total compensation and require no clergy contribution. The Diocese contributed \$89,676 and \$84,245 to this plan in 2022 and 2021, respectively.

Note 11. CONCENTRATION OF CREDIT RISK

The Diocese maintains its cash in bank deposit accounts which, at times, may exceed the federally insured limit. The accounts are guaranteed by the Federal Deposit Insurance Corporation (FDIC) up to certain limits. The Diocese had approximately \$747,000 and \$182,000 in excess of the FDIC insured limits at December 31, 2022 and 2021, respectively. The Diocese has not experienced any losses in the accounts.

Note 12. TRANSACTIONS WITH PARISHES AND RELATED ORGANIZATIONS

The Diocese collected approximately \$1,678,590 in 2022 and \$1,658,001 in 2021 from member parishes, missions, and other related entities for apportionment, repayment of revolving loans, expense reimbursements for salaries, and rents. Approximately \$490,715 of total receivables at year-end 2022, and \$466,689 at year-end 2021, represent amounts owed by member parishes and missions for these transactions.

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The Diocese paid \$378,877 in 2022 and \$315,929 in 2021 in assessments to its national organization, the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the United States of America (The Episcopal Church). Payments to the church pension fund sponsored by The Episcopal Church for lay employees and clergy employed by the Diocese amounted to \$145,200 in 2022 and \$132,111 in 2021.

Certain of these transactions are separately disclosed in the financial statements and footnotes.

The Episcopal Diocese of Rhode Island established the Diocesan Investment Trust under a Declaration of Trust and by special act of the General Assembly of the State of Rhode Island. The Episcopal Diocese of Rhode Island was also made Trustee of the Trust by that Declaration. Investments maintained by the Trust on behalf of the Episcopal Diocese of Rhode Island represent approximately 63% of the fair market value of the assets held by the Trust. The remainder of the assets held by the Trust are investments by churches affiliated with the Diocese of Rhode Island.

Note 13. LEASES

The Diocese (the lessor) leases several properties to others under various lease agreements.

Approximate future minimum lease income to be received from such non-cancelable operating leases is as follows:

<u>Year</u>	<u>Amount</u>
2023	\$ 441,510
2024	74,535
2025	44,860
2026 and thereafter	0

Note 14. LINE OF CREDIT

The Diocese obtained a \$1,500,000 revolving line of credit with a bank in 2022, secured by real estate owned by the Diocese. The Diocese also expensed one-time costs of \$31,972 in 2022 to obtain the line of credit. The line requires an annual maintenance fee of \$5,000, subject to waiver by maintaining a certificate of deposit with the lender with a minimum balance of \$150,000. The Diocese is currently maintaining that certificate of deposit. Borrowings under the line bear interest at the bank's prime rate plus 0.250% (7.75% at December 31, 2022). Accrued interest and principal are due at maturity (June 16, 2027). At December 31, 2022, there was no outstanding balance.

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Note 15. RISKS AND UNCERTAINTIES

COVID-19

Revenue of the Diocese is dependent on contributions and apportionment fees charged to affiliated churches, which are predominantly supported by contributions from individuals and investment income. Developments in response to the coronavirus pandemic may still have future impacts on the Diocese and its affiliated churches' contribution revenue and therefore may affect future revenue.

The Diocese is closely monitoring its investments, revenues, and liquidity as well as the financial status of its affiliates to guard against any negative effects from the corona virus and recent market declines. These financial statements do not include any adjustments related to these events.

Affiliated entity

An affiliated not-for-profit healthcare provider ceased its operations, and all its patients were transferred to other, appropriate facilities on or by August 1, 2020. The closure of this enterprise is not expected to require economic assistance from the Diocese. These financial statements do not include any adjustments related to this event.