

## **DIOCESAN POSITIONS TO BE ELECTED AT DIOCESAN CONVENTION 2018**

*\*Those seeking to be nominated for Standing Committee, Diocesan Council, Commission on Finance, Disciplinary Board, Diocesan Treasurer or Secretary of Convention or Deputy to General Convention (every three years) must be canonically resident clergy or adult communicants in good standing registered in a church in our diocese.*

### **STANDING COMMITTEE\***

Meets monthly 3<sup>rd</sup> Tuesday 4:00 pm

The Standing Committee serves as a council of advice to the bishop, must approve the sale or encumbrance of all church property, approves candidates to be ordained, and gives consent to the election of bishops in other dioceses.

### **DIOCESAN COUNCIL\***

Meets monthly 4<sup>th</sup> Wednesday 6 pm

*Bishop will nominate one person for 3-year term from both Central and Narragansett Deaneries*

Diocesan Council develops and implements the mission, program, budget and policies of the diocese and approves the formation of all new commissions, committees and defines the scope of their work, and requires reports from all commissions and committees; approves the Bishop's appointment of individuals to chair Diocesan organizations; and makes adjustments in the current budget of the Diocese and approves the proposed diocesan budget upon recommendation of the Commission on Finance and the Committee on Program and Budget.

### **COMMISSION ON FINANCE\***

Meets monthly 1<sup>st</sup> Thursday 5 pm

Reporting to Diocesan Council, the Commission on Finance maintains general supervision of the financial affairs of the Diocese, advises the Bishop on financial matters, advises churches on financial matters when requested, assists the Program and Budget Committee as it prepares proposed budgets and recommends the annual budget for approval by Diocesan Council, oversees required compliance of custodians of the Diocesan Investment Trust, and assures that adequate insurance exists on Diocesan and parish properties.

### **COMMISSION ON CONGREGATIONAL DEVELOPMENT**

Meets monthly 1<sup>st</sup> Tuesday 5 pm

Reporting to Diocesan Council, CDC serve as a resource to parishes and missions by offering educational opportunities such as Learn and Lead, Small Church Summit, Leadership Institute, and by offering consultation to churches regarding planning and programming. CDC also recommends to Diocesan Council grants for parishes and missions in the areas of stewardship, evangelism and church growth.

### **SECRETARY OF CONVENTION\***

As the elected corporate secretary of the Diocese, the Secretary of Convention is responsible for the preparation of the minutes of every Diocesan Convention and for recording them in the Journal of Convention along with other reports and public acts of Convention.

### **DIOCESAN TREASURER\***

As the elected corporate financial officer of the Diocese, the Treasurer presents to each Annual Convention an audited financial report of the operations of the Diocese and a report of the financial condition for the preceding fiscal year. The Treasurer is an ex-officio member of the Commission on Finance and of Diocesan Council.

### **DELEGATES TO PROVINCIAL SYNOD\***

As required

Delegates from each diocese in Province 1 – New England, confer semi-annually about business of the Province, approving budget and electing officers. The Synod requires that one delegate be a member of Diocesan Council.

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### **DISCIPLINARY BOARD\***

As required

Nominated by the Bishop for election at Convention, the Disciplinary Board serve as a court in disciplinary matters related to members of the clergy pursuant to Title IV of *The Constitution and Canons of the Episcopal Church, 2015*.

**Nominations to the following commissions or boards are made by either Diocesan Council or the Bishop who will receive the nomination forms of those interested in serving in order to select nominees for confirmation at Convention.**

### **COMMISSION ON INVESTMENTS**

Meets quarterly

Nominated by and reporting to Diocesan Council for confirmation at Convention, this Commission has responsibility for the control and management of endowment and trust funds of the Diocese and shall administer the trust organized under Rhode Island law known as ‘The Diocesan Investment Trust.’

### **COMMISSION ON MINISTRY**

As required

Nominated by the Bishop for confirmation at Convention, members of COM advise and assist the Bishop in the determination of present and future opportunities and needs for the ministry of all baptized persons, and in the design and oversight of the ongoing process of recruitment, discernment and formation for ministry both lay and ordained.

### **COMMISSION ON CHURCH ARCHITECTURE**

As required

Nominated by the Bishop for confirmation at Convention, this Commission serves at the request of the Bishop to provide advice about sites for mission buildings and to review and approve the plans of missions or aided parishes for any work of improvement, repair or remodeling.

