

## **DIOCESAN POSITIONS TO BE ELECTED AT DIOCESAN CONVENTION 2019**

*\*Those seeking to be nominated for Standing Committee, Diocesan Council, Commission on Finance, Disciplinary Board, Diocesan Treasurer or Secretary of Convention or Deputy to General Convention (every three years) must be canonically resident clergy or adult communicants in good standing registered in a church in our diocese.*

### **STANDING COMMITTEE\***

Meets monthly 3<sup>rd</sup> Tuesday 4:00 pm

The Standing Committee serves as a council of advice to the bishop, must approve the sale or encumbrance of all church property, approves candidates to be ordained, and gives consent to the election of bishops in other dioceses.

### **DIOCESAN COUNCIL\***

Meets monthly 4<sup>th</sup> Wednesday 6 pm

Diocesan Council develops and implements the mission, program, budget and policies of the diocese and approves the formation of all new commissions, committees and defines the scope of their work, and requires reports from all commissions and committees; approves the Bishop's appointment of individuals to chair Diocesan organizations; and makes adjustments in the current budget of the Diocese and approves the proposed diocesan budget upon recommendation of the Commission on Finance and the Committee on Program and Budget.

### **COMMISSION ON FINANCE\***

Meets monthly 2<sup>nd</sup> Thursday 5 pm

Reporting to Diocesan Council, the Commission on Finance maintains general supervision of the financial affairs of the Diocese, advises the Bishop on financial matters, advises churches on financial matters when requested, assists the Program and Budget Committee as it prepares proposed budgets and recommends the annual budget for approval by Diocesan Council, oversees required compliance of custodians of the Diocesan Investment Trust, and assures that adequate insurance exists on Diocesan and parish properties.

### **COMMISSION ON CONGREGATIONAL DEVELOPMENT**

Meets monthly 1<sup>st</sup> Tuesday 5 pm

Reporting to Diocesan Council, CDC serve as a resource to parishes and missions by offering educational opportunities such as Learn and Lead, Small Church Summit, Leadership Institute, and by offering consultation to churches regarding planning and programming. CDC also recommends to Diocesan Council grants for parishes and missions in the areas of stewardship, evangelism and church growth.

### **SECRETARY OF CONVENTION\***

As the elected corporate secretary of the Diocese, the Secretary of Convention is responsible for the preparation of the minutes of every Diocesan Convention and for recording them in the Journal of Convention along with other reports and public acts of Convention.

### **DIOCESAN TREASURER\***

As the elected corporate financial officer of the Diocese, the Treasurer presents to each Annual Convention an audited financial report of the operations of the Diocese and a report of the financial condition for the preceding fiscal year. The Treasurer is an ex-officio member of the Commission on Finance and of Diocesan Council.

**DELEGATES TO PROVINCIAL SYNOD\***

As required

Delegates from each diocese in Province 1 – New England, confer semi-annually about business of the Province, approving budget and electing officers. The Synod requires that one delegate be a member of Diocesan Council.

**DEPUTIES TO GENERAL CONVENTION \***

June 30-July 9, 2021 in Baltimore, MD

At the Diocesan Convention two years preceding the General Convention, 8 members of the clergy and 8 lay persons shall be elected as deputies and alternates to represent the Diocese at the General Convention. The 4 candidates in each order receiving the highest number of votes shall be elected as deputies. The 4 candidates in each order receiving the next highest number of votes shall be elected as alternates, to serve, as needed, in the order of the number of votes received. Deputies and alternates serve for three-year terms. Deputies, and the first alternates, should be able to give up two full weeks of their professional and family obligations. They should be prepared to devote full days at the Convention, normally 7:30am–10 pm. There is a significant amount of reading and preparation beforehand, and a detailed process of reporting back to the Diocese afterward. Deputies and alternates should be organized, faithful, dedicated and leaders, able to vote according to both their informed conscience and their sense of the will of the diocese as a whole. Alternates are seated on the floor of the convention when a deputy is unable to be present for any reason.

The Diocese will cover the expenses for the 4 clergy deputies, 4 lay deputies and the first alternate in each order. The Diocese will book the hotel rooms and pay for them. They are given a per diem rate for food and travel. If a deputy needs financial assistance, it may be available.

**Nominations to the following commissions or boards are made by either Diocesan Council or the Bishop who will receive the nomination forms of those interested in serving in order to select nominees for confirmation at Convention.**

**DISCIPLINARY BOARD\***

As required

Nominated by the Bishop for election at Convention, the Disciplinary Board serves as a court in disciplinary matters related to members of the clergy pursuant to Title IV of *The Constitution and Canons of the Episcopal Church, 2015*.

**COMMISSION ON INVESTMENTS**

Meets quarterly

Nominated by and reporting to Diocesan Council for confirmation at Convention, this Commission has responsibility for the control and management of endowment and trust funds of the Diocese and shall administer the trust organized under Rhode Island law known as ‘The Diocesan Investment Trust.’

**COMMISSION ON MINISTRY**

As required

Nominated by the Bishop for confirmation at Convention, members of COM advise and assist the Bishop in the determination of present and future opportunities and needs for the ministry of all baptized persons, and in the design and oversight of the ongoing process of recruitment, discernment and formation for ministry both lay and ordained.