



EPISCOPAL DIOCESE of Rhode Island

LICENSING POLICY FOR NON-CANONICALLY RESIDENT CLERGY

In order to apply to the Bishop for *initial* licensing you must:

- Write a letter to Bishop Knisely requesting him to license you indicating what ministry you intend in the Diocese;
- Present a letter of good standing from your bishop;
- Present certification of Safe Church Training within the last three years;
- Meet with the Bishop if so requested.

The Bishop will initiate a Province One Clergy Background Screen as required for ministry in Province One and any other background screening required by the Diocese of Rhode Island. The cost of the screening process will be billed to you (Province One initial screening, \$140; update of a recently completed Province One screening, \$90). You must complete a public records check (Secure Search screening a minimum of \$23). Contact Liz Crawley in the Bishop's Office with questions about the screenings.

The license is issued annually in Advent. In order to renew your license, you must send a letter of request to the Bishop and fulfill any additional training requirements required of clergy in the Diocese.

To annually *renew* your license, you must:

- Write an annual report letter to the Bishop, and
- Meet the same screening and background requirements as all canonical clergy, and
- Complete training as required of all Diocesan clergy.

If you have questions, please contact The Rev. Canon Dena Cleaver-Bartholomew, Canon to the Ordinary.