

Safe Church, Safe Communities - Screening Expectations

(The following are recommendations from the General Convention Taskforce to Update Safe Church Training)

Please consult your local policies for final authority

Required Suggested Depends on local Policy		Criminal Background Check*	Credit Check	DMV Records Check**	6 month residency ***	Application & Interview
Clergy	Bishops Priests Deacons Retired Clergy Postulants Seminarians	Clergy background checks are usually run by the Diocesan Transition Officer	R (for check signers)			R
Children's Ministry Worker or Volunteer	Children's Minister	R		P		R
	Children's Choir Director	R				R
	Sunday School Teacher	R			R	R
	Nursery Workers or Volunteers	R				R
	Parent Helper	R		P	R	R
	Youth Volunteers	R		P	R	R
Youth Ministry Worker or Volunteer	Youth Minister	R (if over 18)		P		R
	Youth Choir Director	R				R
	Sunday School Teacher	R			R	R
	Acolyte Leader	R			R	R
	Camp Counselor	R (if over 18)		P		R
	Small Group Leader	R		P	R	R
	Counselor-in-Training				R	R
	Youth Volunteers	R			R	R
	Confirmation Mentor	R		P	R	R
Elected Positions	Elected Positions	R	R (for check signers)		R	
	Treasurer	R				
	Vestry	R			R	
	Wardens	R			R	
	Convention Delegates	R				
Key Holders	Altar Guild	R			R	
	Building Hosts	R			R	
	Renters					
Lay Leadership	Eucharistic Visitors	R		P	R	R
	Worship Leader	R			R	R
	Lay Preacher	R			R	R
	Stephen Ministers	R			R	R
	Small Group Leaders	R			R	R
	Eucharistic Ministers	R			R	R
	Unpaid Church Staff	R	R (for check signers)			R
Other Paid Church Staff	Adult Choir/Music Directors	R	R (for check signers)			R
	Vergers	R				R
	Sextons	R				R
	Administrators	R				R
Other Youth & Children's Ministries	Day Camp staff (minors & adults)	R (if over 18)		P		R
	VBS Volunteers	R (if over 18)			R	R
	Sleepover Chaperones	R			R	R
	Camp Staff (minors & adults)	R (if over 18)		P		R
	Adult Leaders and Volunteers for Chartered Scouting Troops (BSA, GSA, Campfire, etc.)	R		P		
School Staff (Preschools, Day Cares, Elementary, High Schools) These courses are recommended in addition to any trainings required by local regulations.	Administration & Staff					R
	Teachers, Classroom Aides, & Library Staff	R				R
	Chaplains (both lay and ordained)	R				R
	Athletic Staff (Coaches, Assistants, Trainers, etc)	R				R
	Support Staff (eg. Cafeteria staff, bus drivers, custodial, security, etc)	R				R
	Empolyees & Volunteers	R				R
	Before & After School Care/Program Staff	R		P		R
	Parent Volunteers	R		P		
Board of Directors	R					

* Background checks cannot be run on minors

** DMV record checks are recommended for anyone driving an official church vehicle or their own vehicle in an official capacity

*** a person should be invested in and known by the community for at least 6 months before being given a position of trust.