

## **Minutes of Diocesan Council Meeting | January 26, at 6 pm via Zoom**

**Present:** Father Alvin Marcetti, Rev. Ed Beaudreau, Mr. Robert Fye, Mr. Joel Gardner, Mr. Scott Hovanec, Bishop Knisely, Ms. Olive Swinski, Ms. Phyllis Spaziano, Rev. Jack Lynch and Rev. Ricky Brightman

**Staff:** Mr. Dennis Burton, Rev. Dr. Canon Dena Cleaver-Bartholomew, Ed Biddle, and Teresa Valentine.

**Excused:**

**Guests:** Meaghan Brower

The committee introduced themselves to Ed Biddle, the new CFO for the Episcopal Dioceses of Rhode Island

**Opening Devotion** – Mr. Scott Hovanec

**Guest presentation** - ECC Meaghan Brower

**ECC Presentation:** Ms. Brower had a presentation regarding Summer Camp, construction, and finances. We were able to keep the camp open for Summer Of 2021 in person and virtually. We recorded videos, dances and used YouTube to stay connected and relaunched a successful summer program. We have three construction projects we are working on, a facility bathroom, carriage house and we framed the electrical work.

**Canon's Report**

No additions to the report

Canon Dena notified us that The Congregational Development Commission would like to appoint three people to the committee, Rev. Timothy Watt, Rev. Johanna Marcure and Miss Amy Robinson. Motion to be moved to Action Items

**Bishop Knisely moved that the consent calendar be approved. The items included on the consent calendar, listed below, passed unanimously.**

- ◆ Approved December Diocesan Council minutes
- ◆ Approved the Agenda
- ◆ Rev Joan Testin appointed as President of the Disciplinary Board
- ◆ Confirm the appointment of the Rev. Linda Griggs to the Board of Discipline for a standard term

## CFO Report

Mr. Burton announced we contracted with Peregrine Property Management company and a snow plowing company as a backup, if any reason, something happens to our regular facility staff. Initially intended for Hallworth House, but can be extended to cover the Cathedral Block and potentially ECC.

We have a meeting tomorrow with Endowment attorney for information next month. In December we applied for an employee retention tax of \$183k with the tax we will net out with \$500k, we are taking \$400k that is in savings and move into the DIT (Diocesan Investment Trust) and we should earn about \$20k a year in income of that money.

Mr. Candon attached an amended treasure analysis with the packet. We brought in \$67k from residual dividend income that would have gone back to the endowments if we did not use it. The money was allocated against specific expenses that were aligned with the use of those endowments and netted out with infusion of revenue at \$271k short on revenue, about 40% of it was camp fees, 39% was due to apportionment. Recovering \$250k favorable on expense productions and we ended up with \$19k above budget on net and with the amount of movement we had over the past year we only missed our budget number by \$20k and came in with a deficit of \$87k against budgeted deficit of \$67k. CFR broke even with zero deficit on the operating income. On the balance sheet side, we had a bit of funds in the checking account and by bringing in the \$40k it brought us up to \$57k in cash for the CFR account.

## Action Items

- ◆ A motion was made to recommend to Diocesan Council that it pass a resolution to use Hallworth House Reserve fund principal, as needed, to supplement dividend income from the Hallworth House Reserve fund as a source (in addition to rental and miscellaneous income) to pay for operating expenses associated with the Hallworth House buildings located at 62 and 66 Benefit Street, Providence effective 1-1-21.  
***The motion passed***
- ◆ A motion was made to recommend to Diocesan Council that the 2022 revenue from the Diocesan Resource Fund be used in this way: that \$66K be used to pay Denham Wolf and \$96K be available for churches. ***The motion passed (one abstention)***
- ◆ Mr. Burton stated that Saint Mathias property is sold, and we are in progress of selling the rectory to the tenants, who are also property managers but the septic system needs updating and it will cost about \$13k and the tenants are asking the Dioceses to fund the cost of the repair and the selling price will increase.
- ◆ Diocese of West Buganda Grant Proposal – See attached - **The motion passed, and it will come out of the Global outreach fund**
- ◆ Planning group for Diocesan Council Workday – Group of people work together and create an agenda for a Council workday – **Canon Dena, Bob, and Phyllis volunteered**

### **Additional Agenda**

The Congregational Development Commission would like to appoint Rev. Timothy Watt, Rev. Johanna Marcure and Ms. Amy Robinson – **Motion passed**

### **Bishop's Time**

At the end of the year, we received a rush of charity giving and we were able to fund everything including the feeding ministries.

Jay Canon has asked to be relieved of his position to focus on his studies for holy orders. We are in conversation with someone to be our treasurer.

**A motion was moved, seconded, and unanimously passed to adjourn at 7:08pm.**