

## Job Posting

### **Minister of Music**

**Part-time, estimated 6-10 hours per week**

Trinity Episcopal Church, in Cranston, Rhode Island seeks a part-time Minister of Music. Trinity is a mid-size, inclusive and affirming Episcopal Church. Our liturgy falls under the category of broad church, being firmly rooted in the Episcopal tradition. Drawing primarily from the Book of Common Prayer and the 1982 Hymnal, we also use other worship sources approved by General Convention.

The Minister of Music reports to the Priest-in-Charge and oversees weekly music offerings, being the principal organist, pianist and choir director.

### Responsibilities

- ◇ Collaborate with the Priest-in-Charge to plan weekly, seasonal, and special services.
- ◇ Play the organ and piano at the principal Sunday Eucharist (10:00 am), and for special liturgies (Ash Wednesday; Maundy Thursday; Good Friday; Easter Vigil; two Christmas Eve services, and others), including prelude and postlude for all services as appropriate.
- ◇ Direct an all-volunteer choir with choir rehearsal before the Sunday service (Sept-June).
- ◇ Rehearse the choir in occasional anthems.
- ◇ Create opportunities for youth to participate in our music program.
- ◇ Play the organ for two special community services (Gaspee Day and Christmas in Pawtuxet).
- ◇ Rehearse and play the organ/piano for the children's Christmas pageant.
- ◇ Play for weddings and funerals (additional compensation consistent with parish guidelines).
- ◇ Schedule instrument maintenance, repair and tuning as needed.
- ◇ Ensure compliance with all legal requirements related to the performance of copyright-protected music and online performance licensing regulations (One License).
- ◇ Administer music budget; write and present report at the Church's annual meeting.
- ◇ Foster a safe, affirming and welcoming culture.

### Qualifications

- ◇ Bachelor's degree in music or equivalent experience
- ◇ Previous Music Director or Minister of Music experience preferred
- ◇ Knowledge of Episcopal liturgies preferred
- ◇ Proficiency with organ, piano and vocal accompaniment

### Instruments

- ◇ The organ is a two manual Schantz with 25 ranks.
- ◇ The piano is a Baldwin grand.

### Particulars

This is a part-time position. Benefits include:

- ◇ Four weeks paid vacation, including four Sundays off
- ◇ Right of first refusal to play for weddings and funerals, with compensation consistent with parish guidelines

- ◇ Use of parish instruments and facilities for teaching and performance by arrangement
- ◇ Hours will vary, especially based on liturgical season
- ◇ Annual compensation: \$16,000 - \$19,000 negotiable depending upon experience and qualifications
- ◇ This position offers room to grow, and salary may grow with it

Other Requirements

- ◇ Background check to be completed before starting
- ◇ Episcopal Safe Church training to be completed before starting
- ◇ Successful reference checks

To apply:

Submit a cover letter, resume, list of references, and recordings or links to your work to:

The Reverend Tanya Watt, Priest-in-Charge at [rector@trinitycranston.org](mailto:rector@trinitycranston.org)